



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: September 26, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2551 883 0124**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

10:00 a.m.

E) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File-**
September 13, 2023 - September 26, 2023
- B) Approve County Board Minutes-**
September 12, 2023
- C) Approve Electronic Funds Transfers**
9/18/2023
- D) Approve Commissioner's Vouchers**
Commissioner Warrants 09-15-2023
- E) Approve Auditor Vouchers-**
Sales/Use and Diesel Tax, August 2023
- F) Approve Manual Warrants/Voids/Corrections-**
ELAN 8-31-2023
- G) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 9-14-2023
- H) Approve Auditor Vouchers-**
Auditor Warrants 9-15-2023
- I) Approve Auditor Vouchers-**
Auditor Warrant - Tax Court Settlement
- J) Adopt Resolution-**
Donation - SAR - Minnewawa Sportsmen Club
- K) Adopt Resolution-**
Approve Temp. Liquor Lic. - Hunter's Supper
- L) Approve-**
Affidavit for Duplicate of Lost Warrant
- M) Approve-**
Equipment Purchase - Used Backhoe-Loader
- N) Adopt Resolution-**
Donation - STS - Friends of Hammal Lake

10:05 a.m.

- 3) **Dennis Thompson – Land Commissioner**
A) Public Hearing - Heur Land Exchange
B) Adopt Resolution - Heur Land Exchange
C) Adopt Resolution - Northwoods ATV Trail Grant Appropriation
D) Approval of Out-of-State Travel for Training - Forestry Conference
E) Information Only - Invitation for County Board to attend the NRAC Fall Tour

10:30 a.m.

- 4) **Dan Guida – County Sheriff**
A) Public Hearing - Cannabis Public Use Ordinance
B) Adopt Resolution - Cannabis Public Use Ordinance

10:50 a.m.

- 5) **Kathleen Ryan – Chief Financial Officer**
A) Discussion Only - CLA Audit Presentation

11:10 a.m.

- 6) **Andrew Carlstrom – Environmental Services Director**
A) Discussion Only - Amendment to Zoning Ordinance - Solar Energy Systems Ordinance
B) Discussion Only - Planning Commission Denial of Repealing 1945 Restricted Lands Ord.

11:20 a.m.

- 7) **Jessica Seibert – County Administrator**
A) Approve Appointment of Representative to the Snake River 1W1P JPA
B) Adopt Resolution - 2024 Preliminary Levy
C) Administrator Updates

11:37 a.m.

- 8) **Board of Commissioners**
A) Committee Reports

11:42 a.m.

- 9) **Jessica Seibert – County Administrator**
A) Closed Session under MN Statute 13D.03 1(b) Labor Negotiations

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

September 12, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample
Add items 5I and 6.5A; also included a moment of silence in memory of 9-11.	

1.D **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

August 23, 2023 - September 12, 2023

B) Approve County Board Minutes-

August 22, 2023

C) Approve Electronic Funds Transfers

Total	\$2,659,295.91
--------------	----------------

D) Approve Auditor Vouchers-

HWY Contracts & Tax Overpayments 8-18-2023

R&B	\$509,523.70	Tax&Pnlty	\$179.00			Total	\$509,702.70
-----	--------------	-----------	----------	--	--	--------------	--------------

E) Approve Manual Warrants/Voids/Corrections-

Manual 8-24-2023

General	\$1,963.14	LLCC	\$105.00			Total	\$2,068.14
---------	------------	------	----------	--	--	--------------	------------

F) Approve Auditor Vouchers-

R&B Contracts 8-25-2023

R&B	\$132,492.46					Total	\$132,492.46
-----	--------------	--	--	--	--	--------------	--------------

G) Approve Auditor Vouchers-

Auditor Warrants 8-31-2023

General	\$802.47	State	\$25,946.53				
Townships/Cities/ARDC/Ambulan			\$115,851.00			Total	\$142,600.00

H) Approve Commissioner's Vouchers

Commissioner Warrants 9-1-2023

General	\$145,008.63	HHS	\$9,849.08	Aitkin County Collaborative		\$9,211.00
Reserves	\$8,074.65	Trust	\$35,950.00	LLCC	\$8,858.50	Covid R.F. \$22,712.50
R&B	\$87,187.16	Forest Dv.	\$2,993.16	Parks	\$38,234.66	Total \$368,079.34

I) Approve Manual Warrants/Voids/Corrections-

ELAN 8-17-2023

General	\$4,421.03	Trust	\$57.89	Parks	\$40.95	Opioid St.	\$16.03
Reserves	\$350.00	LLCC	\$337.80	HHS	\$462.90	Total	\$5,686.60

J) Approve Manual Warrants/Voids/Corrections-

Manual 8-31-2023

General	\$1,307.22	Parks	\$410.00			Total	\$1,717.22
---------	------------	-------	----------	--	--	--------------	------------

K) Information Only

Investment Report

L) Approve-

2022 EMPG Agreement

M) Approve-

Ratify Settlement Agreement

N) Approve-

County VSO Operational Enhancement Grant Prgm.

O) Approve-

Public Notice - RFP Snow Removal Bids

P) Adopt Resolution-

Donation - SAR - VFW Post 1727

Q) Adopt Resolution-

Donation - SAR - Hill City Lions Club

R) Adopt Resolution-

Donation - SAR - Tamarack Sno-Flyers, Inc.

S) Adopt Resolution-

Donation - Sheriff's Office - Deloris Goetzke

T) Adopt Resolution-

License to Sell Tobacco Products - Kellermann Miller

U) Approve Manual Warrants/Voids/Corrections-

R&B Contracts 9-8-2023

R&B	\$1,135,873.71					Total	\$1,135,873.71
-----	----------------	--	--	--	--	--------------	----------------

Regular Agenda

3A Dan Guida – County Sheriff

Informational Only

Discussion Only - Presentation of Sheriff's Office 2024 Budget

RESULT:	INFORMATIONAL ONLY
----------------	---------------------------

4A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Community Grant Program: Transfer of Existing Funds

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

4B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant: Award Funding

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

4C Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Fiscal Recovery Fund Request by Aitkin Airport Commission

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

5A Jessica Seibert – County Administrator

Motion to:

Approve Snake River 1W1P Joint Powers Agreement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

5B Jessica Seibert – County Administrator

Motion to:

Approve Petition to Dissolve the Snake River Watershed Management Board

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

5C Jessica Seibert – County Administrator

Informational Only

Discussion Only - 2024 Preliminary Budget Presentation

RESULT: INFORMATIONAL ONLY

5D Jessica Seibert – County Administrator

Informational Only

Discussion Only - 2022 Year End Fund Balance Review

RESULT: INFORMATIONAL ONLY

5E Jessica Seibert – County Administrator

Direction Requested

2024 Appropriation Requests

RESULT: INFORMATIONAL ONLY

5F Jessica Seibert – County Administrator

Direction Requested

2024 Commissioner Salaries

RESULT: INFORMATIONAL ONLY

5G Jessica Seibert – County Administrator

Informational Only

Discussion Only - 2024 Draft Aitkin County Legislative Priorities Discussion

RESULT: INFORMATIONAL ONLY

5H Jessica Seibert – County Administrator

Informational Only

Administrator Updates

MACA call, LMC/AMC Housing Aid Webinar, LELS meeting, MCIT Webinar (new leave law), 1:1's,

5I Jessica Seibert – County Administrator

Motion to:

Approve Use of Courthouse Grounds

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

6A Jessica Seibert – County Administrator

Informational Only

Discussion Only - Introduction to AMC POC, Matt Hilgart (Remote)

RESULT: INFORMATIONAL ONLY

6.5A John Welle – County Engineer

Motion to:

Approve TH 65-TH 210 Intersection - TED Application

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

7A Board of Commissioners

Informational Only

Committee Reports

MN Housing mtg., AEOA, Snake River, NRAC, ECRL, NCLUB, Economic Development, Budget, HHS Advisory

Motion to Adjourn

Motion made at 11:20 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Next Meeting: Tuesday, September 26, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Approve Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: County Treasurer
------------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

Electronic Funds Transfer (EFT) thru 9/18/2023.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve EFT in consent agenda.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

Thru September 18, 2023 Board Meeting September 26, 2023

Abstract Number	Date	Amount	Reason
21827	9/8/23	\$974,604.51	Auditor Abstract
21828	9/8/23	\$848,131.51	Payroll Abstract
21829	9/8/23	\$1,015.21	Auditor Abstract
21830	9/8/23	\$7,614.47	Commissioner Abstract
21831	9/13/23	\$2,492.67	Auditor Abstract
21832	9/15/23	\$76,091.81	Commissioner Abstract
21834	9/14/23	\$3,105.08	Manual Abstract
21835	9/15/23	\$717.51	Auditor Abstract
21836	9/14/23	\$77,031.20	Manual Abstract
21837	9/15/23	\$3,784.97	Auditor Abstract

\$0
Voids/No ACH
21826
21833
21838

\$1,994,588.94

S:Board Report:2023 EFT Board Report Thru Date

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

COMMISSIONER WARRANTS
9-15-2023

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		100.00	AUG 8, '23 SYNOPSIS BD MIN	962784	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		100.00	1 Transactions			
1	DEPT Total:		100.00	Commissioners	1 Vendors	1 Transactions	
12	DEPT			Court Administration			
86222	Aitkin Independent Age 01-012-000-0000-6360		271.13	SUMMONS 01-JV-22-594, 23-327	1326503	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		271.13	1 Transactions			
3150	Mille Lacs Co Sheriff 01-012-000-0000-6265		40.00	SUMMONS SERVICE 01-JV-3-496	11776	Sheriff Services	N
3150	Mille Lacs Co Sheriff		40.00	1 Transactions			
10225	Shaffer/Paul T. 01-012-000-0000-6263		2,500.00	01-PR-23-193	01-PR-23-193	Contract Legal Services	Y
10225	Shaffer/Paul T.		2,500.00	1 Transactions			
86460	Sheriff Dakota County 01-012-000-0000-6265		80.00	SUMMONS SERVICE	01JV23451	Sheriff Services	N
86460	Sheriff Dakota County		80.00	1 Transactions			
4640	Stearns County Sheriff's Dept 01-012-000-0000-6265		70.00	SUMMONS 01-JV-23-451	23-1663	Sheriff Services	N
4640	Stearns County Sheriff's Dept		70.00	1 Transactions			
5062	Washington Co Sheriffs Office 01-012-000-0000-6265		80.00	SUMMONS SERVICE	23001570	Sheriff Services	N
5062	Washington Co Sheriffs Office		80.00	1 Transactions			
12	DEPT Total:		3,041.13	Court Administration	6 Vendors	6 Transactions	
40	DEPT			Auditor			
9561	Amazon Business 01-040-021-0000-6480		132.30	ADJUSTABLE FOOT RESTS	1PDC-VMPF-YK6T	Small Furniture/Equipment	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business		132.30		1 Transactions		
999999000	Jim and Ann Millers Inc 01-040-000-0000-5132		29.00	REFUND MARK'S BAR-NEW OWNER	REFUND 2023	Cigarette License Fees	N
999999000	Jim and Ann Millers Inc		29.00		1 Transactions		
86235	The Office Shop Inc 01-040-021-0000-6405		742.68	TONER (3)	1131595-0	Office Supplies	N
86235	The Office Shop Inc		742.68		1 Transactions		
40	DEPT Total:		903.98	Auditor	3 Vendors	3 Transactions	
41	DEPT			Internal Audit			
12780	CliftonLarsonAllen LLP 01-041-000-0000-6360		7,425.00	2022 AUDIT - PROGRESS #6	3852661	Services, Labor, Contracts	Y
	01-041-000-0000-6360		1,500.00	2022 AUDIT - FAIRGROUND ASSETS	3852661	Services, Labor, Contracts	Y
12780	CliftonLarsonAllen LLP		8,925.00		2 Transactions		
41	DEPT Total:		8,925.00	Internal Audit	1 Vendors	2 Transactions	
42	DEPT			Treasurer			
86222	Aitkin Independent Age 01-042-000-0000-6230		72.35	ANNUAL SUBSCRIPTION	TAA-210292	Printing, Publishing & Advertising	Y
86222	Aitkin Independent Age		72.35		1 Transactions		
14330	US Bank 01-042-000-0000-6342		100.00	RICOH EQUIP COPIER CONTRACT	509785747	Office Equipment Rental/Contracts	N
14330	US Bank		100.00		1 Transactions		
42	DEPT Total:		172.35	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
10452	AT&T Mobility 01-043-000-0000-6220		317.27	TABLET ACCOUNTS 07/26/2023	287298660812 08/25/2023	Telephone	N
10452	AT&T Mobility		317.27		1 Transactions		
4496	Mn Department Of Revenue						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-043-000-0000-6268		30.00	PACE VALUATION MODEL - MIKE	555	Staff Training, Development	N
	01-043-000-0000-6268		90.00	(3) CLASSES FOR LORI T.	607	Staff Training, Development	N
4496	Mn Department Of Revenue		120.00		2 Transactions		
13934	The Tire Barn						
	01-043-000-0000-6302		49.38	OIL & FILTER FOR M. BLAZEK	69136	Vehicle Maintenance	N
13934	The Tire Barn		49.38		1 Transactions		
10930	Tidholm Productions						
	01-043-000-0000-6230		119.95	BUSINESS CARDS FOR KIP	31972845	Printing, Publishing & Adv	Y
10930	Tidholm Productions		119.95		1 Transactions		
9934	WEX BANK - Assessors						
	01-043-000-0000-6335		906.01	ASSESSOR GAS CHARGES 08/07/2023 09/06/2023	91729167	Gas/Vehicle Fuel Charges	N
9934	WEX BANK - Assessors		906.01		1 Transactions		
43	DEPT Total:		1,512.61	Assessor	5 Vendors	6 Transactions	
44	DEPT			Central Services			
	86235 The Office Shop Inc						
	01-044-000-0000-6360		713.94	ADMIN/HR COPIER CONTRACT AUG23	328179-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		713.94		1 Transactions		
44	DEPT Total:		713.94	Central Services	1 Vendors	1 Transactions	
49	DEPT			Information Technologies			
	10452 AT&T Mobility						
	01-049-000-0000-6220		49.66	IT AUG CELL PHONE	287322433519	Telephone	N
10452	AT&T Mobility		49.66		1 Transactions		
10231	eGoldfax						
	01-049-000-0000-6283		159.97	SEPT FAX SERVICE 09/01/2023 09/30/2023	12046371	Programming, Services, Contracts	N
10231	eGoldfax		159.97		1 Transactions		
49	DEPT Total:		209.63	Information Technologies	2 Vendors	2 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	DEPT			Human Resources			
86222	Aitkin Independent Age						
	01-053-000-0000-6230		30.65	INVOICE 959407 08/02/2023 08/05/2023	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		30.65	INVOICE 960291 08/09/2023 08/12/2023	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		30.65	INVOICE 961182 08/16/2023 08/19/2023	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		30.65	INVOICE 962198 08/23/2023 08/26/2023	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		20.43	INVOICE 962967 08/30/2023 08/30/2023	483648	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		143.03	5 Transactions			
12048	McDowell Agency, Inc./The						
	01-053-000-0000-6265		236.00	BACKGROUND CHECK 08/25/2023 08/25/2023	148952	Background Check Fee	N
12048	McDowell Agency, Inc./The		236.00	1 Transactions			
10879	Shred-It						
	01-053-000-0000-6360		141.60	SHREDDING + 3 EXTRA BOXES 08/23/2023 08/23/2023	8004562931	Services, Labor, Contracts	N
10879	Shred-It		141.60	1 Transactions			
9894	Vault Health						
	01-053-000-0000-6265		56.30	PRE-EMPLOYMENT DRUG TESTING 07/31/2023 07/31/2023	FL00597161	Background Check Fee	6
	01-053-000-0000-6360		122.32	DOT DRUG TESTING - 2 07/31/2023 08/22/2023	FL00597161	Services, Labor, Contracts	6
9894	Vault Health		178.62	2 Transactions			
53	DEPT Total:		699.25	Human Resources	4 Vendors	9 Transactions	
90	DEPT			Attorney			
10855	Culligan Soft Water						
	01-090-000-0000-6265		162.00	CONTRACT SERVICE	150X01480805	Drug & Forfeiture MS 387.213	N
10855	Culligan Soft Water		162.00	1 Transactions			
10879	Shred-It						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
10879	Shred-It	01-090-000-0000-6360		202.76	MONTHLY SERVICE		8004577723		Services, Labor, Contracts		N
				202.76		1 Transactions					
5173	Thomson Reuters-West Publishing	01-090-000-0000-6406		1,537.44	ONLINE/SOFTWARE SUBSCRIPTION		848869469		Law Publ. & Subscriptions		N
5173	Thomson Reuters-West Publishing			1,537.44		1 Transactions					
90	DEPT Total:			1,902.20	Attorney			3 Vendors		3 Transactions	
100	DEPT				Recorder						
86235	The Office Shop Inc	01-100-000-0000-6405		38.31	OFFICE SUPPLIES		1131692-0		Office Supplies		N
		01-100-000-0000-6405		3.83	OFFICE SUPPLIES		1131692-1		Office Supplies		N
86235	The Office Shop Inc			42.14		2 Transactions					
6101	West Central Indexing	01-100-195-0000-6266		134.88	ICRS-AUGUST 2023		1853		Data Processing/Computer Services		N
					08/01/2023	08/31/2023					
6101	West Central Indexing			134.88		1 Transactions					
100	DEPT Total:			177.02	Recorder			2 Vendors		3 Transactions	
110	DEPT				Courthouse Maintenance						
9561	Amazon Business	01-110-000-0000-6422		40.46	SCRUB PADS		1T6X-DXYY-MXGR		Janitorial Supplies		N
9561	Amazon Business			40.46		1 Transactions					
88628	Dalco Enterprises	01-110-000-0000-6422		175.37	LAUNDRY SOAP, GLOVES		4126560		Janitorial Supplies		N
		01-110-000-0000-6422		273.15	FOAMY Q&A		4126565		Janitorial Supplies		N
88628	Dalco Enterprises			448.52		2 Transactions					
110	DEPT Total:			488.98	Courthouse Maintenance			2 Vendors		3 Transactions	
120	DEPT				Veterans Service						
10452	AT&T Mobility	01-120-000-0000-6220		99.32	FIRSTNET AUGUST		287298585696X090		Telephone		N
					07/26/2023	08/25/2023					

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility		99.32		1 Transactions		
14508	Janzen/Hugh 01-120-000-0000-6278		50.00	HUGH AUGUST 08/21/2023	082123	Per Diem	Y
14508	Janzen/Hugh		50.00		1 Transactions		
9933	WEX BANK - Veteran Services 01-120-000-0000-6335		132.95	FLEET AUGUST 08/08/2023	0481-00-857499-8	Gas/Vehicle Fuel Charges	N
9933	WEX BANK - Veteran Services		132.95		1 Transactions		
11970	Wikelius/Charles 01-120-000-0000-6278		50.00	CHARLIE AUGUST 08/14/2023	081423	Per Diem	Y
11970	Wikelius/Charles		50.00		1 Transactions		
9255	Witt/Warren 01-120-000-0000-6278		50.00	WARREN AUGUST 08/24/2023	082423	Per Diem	Y
9255	Witt/Warren		50.00		1 Transactions		
9063	Workman/Jeff 01-120-000-0000-6278		50.00	JEFF AUGUST 08/23/2023	082323	Per Diem	Y
9063	Workman/Jeff		50.00		1 Transactions		
120	DEPT Total:		432.27	Veterans Service	6 Vendors	6 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		190.50	SEPT BOA	1336277	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		51.00	SEPT PC	1337647	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		241.50		2 Transactions		
170	Aitkin Motor Company 01-122-000-0000-6302		318.20	2016 BLUE OIL CHANGE/SWAY BARS	44571	Vehicle Maintenance	N
170	Aitkin Motor Company		318.20		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15239	AT&T Mobility (P&Z) 01-122-000-0000-6220		223.15	MONTHLY CELLULAR CHARGES 07/26/2023 08/25/2023	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		223.15	1 Transactions			
15142	Christensen/Charles 01-122-000-0000-6278		140.00	BOA MEETING 09/05/2023 09/06/2023	90623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		110.70	BOA MILEAGE	90623	BOA/PC Mileage	Y
15142	Christensen/Charles		250.70	2 Transactions			
9816	ESP Septic LLC 01-122-000-0000-6360		475.00	ADVANCED SSTS REVIEW	291370500	Services, Labor, Contracts	Y
9816	ESP Septic LLC		475.00	1 Transactions			
10117	Olson/Dake 01-122-000-0000-6278		80.00	BOA MEETING 08/24/2023 09/06/2023	90623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		51.75	BOA MILEAGE	90623	BOA/PC Mileage	Y
10117	Olson/Dake		131.75	2 Transactions			
4010	Rasley Oil Company 01-122-000-0000-6335		547.45	MONTHLY FUEL CHARGES 08/01/2023 08/31/2023	90823	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		547.45	1 Transactions			
12077	Stromberg/Kevin 01-122-000-0000-6278		140.00	BOA MEETING	90623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		119.87	BOA MILEAGE	90623	BOA/PC Mileage	Y
12077	Stromberg/Kevin		259.87	2 Transactions			
86235	The Office Shop Inc 01-122-000-0000-6360		713.74	MONTHLY SERVICE CONTRACT 05/03/2023 08/07/2023	3280640	Services, Labor, Contracts	N
86235	The Office Shop Inc		713.74	1 Transactions			
8612	Veenker/Thomas H 01-122-000-0000-6278		130.00	BOA MEETING	90623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		138.86	BOA MILEAGE	90623	BOA/PC Mileage	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8612	Veenker/Thomas H		268.86		2 Transactions		
122	DEPT Total:		3,430.22	Planning & Zoning	10 Vendors	15 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner 01-123-000-0000-6262		1,511.00	T.H.S.2023-02290	MEDEX-034751	Coroner Fees	N
3987	Ramsey County Medical Examiner		1,511.00		1 Transactions		
9151	River Valley Forensic Services PA 01-123-000-0000-6260		500.00	T.H.S. POSTMORTEM	2212	Autopsies--Pathologist, Xrays, Etc	6
	01-123-000-0000-6262		250.00	CONTRACT ME SERVICE	2212	Coroner Fees	6
9151	River Valley Forensic Services PA		750.00		2 Transactions		
123	DEPT Total:		2,261.00	Coroner	2 Vendors	3 Transactions	
200	DEPT			Enforcement			
9561	Amazon Business 01-200-000-0000-6405		99.88	GRAPHICS CARD, HDMI CABLE	11D1-W9LK-R3WH	Office Supplies	N
	01-200-000-0000-6405		134.47	#216 EXTERNAL DRIVE; ADAPTER	1GJ7-TQXV-4HG7	Office Supplies	N
	01-200-000-0000-6405		38.00	JEN O. MONITOR STAND	1PDC-VMPF-C6G6	Office Supplies	N
	01-200-000-0000-6405		27.99	TV MOUNT- CONFERENCE ROOM	1TMG-LXKX-9LJR	Office Supplies	N
	01-200-200-0000-6405		66.15	AIM VCET OFFICE SUPPLIES	1XWV-3DK4-L7HV	VCET - AIM Office Supplies	N
9561	Amazon Business		366.49		5 Transactions		
339	Applied Concepts Inc 01-200-000-0000-6360		469.50	RADAR CERTIFICATION	424549	Services, Labor, Contracts	N
339	Applied Concepts Inc		469.50		1 Transactions		
10230	FirstTwo, Inc. 01-200-200-0000-6265		1,400.00	FIRSTTWO FULL AGENCY 09/01/2023 12/31/2023	2099	Programs	Y
10230	FirstTwo, Inc.		1,400.00		1 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6360		63.36	ADMIN COPIER CONTRACT	328045-0	Services, Labor, Contracts	N
	01-200-000-0000-6360		331.62	ADMIN COPIER CONTRACT	328169-0	Services, Labor, Contracts	N

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc		394.98				
				2 Transactions			
13934	The Tire Barn						
	01-200-000-0000-6302		573.35	#214 HUB ASSEMBLY	68880	Vehicle Maintenance	N
	01-200-000-0000-6302		126.47	#222 OIL CHANGE & CABIN FILTER	68953	Vehicle Maintenance	N
	01-200-000-0000-6302		143.46	#207 OIL CHANGE & WIPER BLADES	68957	Vehicle Maintenance	N
	01-200-000-0000-6302		148.34	#218 OIL CHANGE	68984	Vehicle Maintenance	N
	01-200-000-0000-6302		142.10	#223 OIL CHANGES & WIPER BLADE	69139	Vehicle Maintenance	N
13934	The Tire Barn		1,133.72				
				5 Transactions			
10930	Tidholm Productions						
	01-200-000-0000-6405		118.96	BUSINESS CARDS	2048.1-*5087	Office Supplies	Y
	01-200-000-0000-6460		93.46	#214 BUSINESS CARDS	33435086	Deputy Supplies	Y
	01-200-000-0000-6460		93.46	#209 BUSINESS CARDS	33445084	Deputy Supplies	Y
	01-200-000-0000-6460		93.46	#226 BUSINESS CARDS	3355 5085	Deputy Supplies	Y
	01-200-000-0000-6460		93.46	#223 BUSINESS CARDS	3377 5083	Deputy Supplies	Y
10930	Tidholm Productions		492.80				
				5 Transactions			
10226	Yunker/Matt						
	01-200-000-0000-6460		527.73	REPLACE #210 GLASSES 23001579	08182023	Deputy Supplies	N
10226	Yunker/Matt		527.73				
				1 Transactions			
200	DEPT Total:		4,785.22	Enforcement	7 Vendors	20 Transactions	
202	DEPT			Boat & Water			
2340	Hyytinen Hardware Hank						
	01-202-000-0000-6302		17.99	B/W HALOGEN BULB	12189/1	B&W Maintenance	N
	01-202-000-0000-6462		109.99	TONGUE JACK	12550/1	Sheriff Field Supplies	N
2340	Hyytinen Hardware Hank		127.98				
				2 Transactions			
13934	The Tire Barn						
	01-202-000-0000-6302		63.88	B/W TRAILER WIRE CONNECTOR	68379	B&W Maintenance	N
	01-202-000-0000-6302		205.66	B/W SHIFT CABLE	68965	B&W Maintenance	N
13934	The Tire Barn		269.54				
				2 Transactions			
202	DEPT Total:		397.52	Boat & Water	2 Vendors	4 Transactions	
252	DEPT			Corrections			

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10165	Advanced Correctional Healthcare, Inc. 01-252-000-0000-6262		17,499.92	OCT MEDICAL SVC CONTRACT 10/01/2023 10/31/2023	133284	Contract Service or Medical Service	6
	01-252-000-0000-6262		72.49	NURSNG HRS OVER CONTRACT 1.25 07/23/2023 08/05/2023	133873	Contract Service or Medical Service	6
10165	Advanced Correctional Healthcare, Inc.		17,572.41	2 Transactions			
9561	Amazon Business 01-252-252-0000-6465		52.08	MEDICINE BALL WEIGHTS	16WW-TPV1-FXXR	Inmate Welfare Supplies	N
	01-252-000-0000-6420		9.99	ARC LIGHTER - KITCHEN	1PDC-VMPF-C6G6	Food Service Supplies	N
9561	Amazon Business		62.07	2 Transactions			
13966	America Tower Corporation 01-252-000-0000-6342		389.48	JACOBSON TOWER LEASE	410997632	Tower Lease and Rental/Contracts	N
13966	America Tower Corporation		389.48	1 Transactions			
456	Bob Barker Company, Inc. 01-252-000-0000-6465		103.56	MAXITHINS	INV1937273	Inmate Supplies	N
456	Bob Barker Company, Inc.		103.56	1 Transactions			
163	Charter Communications Holdings LLC 01-252-252-0000-6465		201.88	INMATE CABLE 08/28/2023 09/27/2023	175591501082223	Inmate Welfare Supplies	N
163	Charter Communications Holdings LLC		201.88	1 Transactions			
10855	Culligan Soft Water 01-252-000-0000-6342		55.00	SEPT COOLER RENTAL 09/01/2023 09/30/2023	150X01486406	Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
14106	Cyntox LLC 01-252-000-0000-6360		290.08	WASTE MNGMT CONTAINER	228987	Services, Labor, Contracts	Y
14106	Cyntox LLC		290.08	1 Transactions			
1775	Galls LLC 01-252-000-0000-6180		83.74	WESTERLUND PANTS	025247656	Clothing Allowance	N
	01-252-000-0000-6330		50.94	TXPRT CONTINGENCY OUTBOUD KIT	025410411	Prisoner Transportation & Travel	N
1775	Galls LLC		134.68	2 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2340	Hyytinen Hardware Hank 01-252-000-0000-6420		9.98	MATCHES & LIGHTER FOR KITCHEN	12279/1	Food Service Supplies	N
2340	Hyytinen Hardware Hank		9.98	1 Transactions			
5503	Keefe Supply Company 01-252-000-0000-6418		393.00	SNACK CAKES	23812126	Groceries	N
5503	Keefe Supply Company		393.00	1 Transactions			
10147	Medline Industries, LP 01-252-000-0000-6430		357.25	DRUG TEST CARDS	2279812907	Medical Expense/Supplies - Inmates	6
	01-252-000-0000-6430		59.92	OINTMENT	2281858472	Medical Expense/Supplies - Inmates	6
	01-252-000-0000-6430		108.30	MULTI PURP CLNR, EMESIS BAG,	2282026018	Medical Expense/Supplies - Inmates	6
10147	Medline Industries, LP		525.47	3 Transactions			
89765	Minnesota Elevator, Inc 01-252-000-0000-6360		211.57	SEPT MONTHLY SVC	1035971	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		211.57	1 Transactions			
9228	North Memorial Ambulance Service 01-252-000-0000-6262		1,834.00	AMBULANCE P.B.R. 08-05-23	AK2308009:1	Contract Service or Medical Service	N
9228	North Memorial Ambulance Service		1,834.00	1 Transactions			
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		110.86	BREAD & BUNS	100024223236004	Groceries	N
	01-252-000-0000-6418		101.67	BREAD & BUNS	10002423243001	Groceries	N
3789	Pan-O-Gold Baking Company		212.53	2 Transactions			
9808	Performance Foodservice 01-252-000-0000-6418		3,328.12	GROCERIES	712278	Groceries	N
	01-252-000-0000-6418		3,066.95	GROCERIES	720602	Groceries	N
9808	Performance Foodservice		6,395.07	2 Transactions			
10879	Shred-It 01-252-000-0000-6360		36.00	3 BOXES OF JAIL SHREDDING	8004562931	Services, Labor, Contracts	N
				08/23/2023 08/23/2023			
10879	Shred-It		36.00	1 Transactions			
13934	The Tire Barn 01-252-000-0000-6302		835.94	TXPT VAN BRAKES	69200	Vehicle Maintenance	N

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13934	The Tire Barn		835.94		1 Transactions		
252	DEPT Total:		29,262.72	Corrections	17 Vendors	24 Transactions	
253	DEPT			Sentence to Serve			
86467	Auto Value Aitkin						
	01-253-000-0000-6415		31.99	TORX BIT SET	40225766	Operational Supplies	N
	01-253-000-0000-6415		6.99	MINIATURE LAMPS	40226570	Operational Supplies	N
	01-253-000-0000-6415		56.98	ADHESIVE CLEANER & SHOP TOWELS	40226666	Operational Supplies	N
86467	Auto Value Aitkin		95.96		3 Transactions		
2340	Hyytinen Hardware Hank						
	01-253-000-0000-6464		9.96	BLACK VELCRO	12292/1	STS Supplies	N
	01-253-000-0000-6464		8.98	CAULK	12294	STS Supplies	N
2340	Hyytinen Hardware Hank		18.94		2 Transactions		
253	DEPT Total:		114.90	Sentence to Serve	2 Vendors	5 Transactions	
254	DEPT			Enhanced 911 System			
2437	Independent Emerg Services,Llc						
	01-254-000-0000-6360		14,491.58	MAINTENANCE AGREE	7626	Services, Labor, Contracts	Y
				10/01/2023	09/30/2024		
2437	Independent Emerg Services,Llc		14,491.58		1 Transactions		
254	DEPT Total:		14,491.58	Enhanced 911 System	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
14563	Anoka County Corrections						
	01-257-255-0000-6269		8,973.00	ANOKA RJC CONTRACT AUG	8.31.2023	Juvenile Detention	N
14563	Anoka County Corrections		8,973.00		1 Transactions		
10237	Minnesota CIT Officers Association						
	01-257-251-0000-6241		2,200.00	MN CIT TRAINING CK & KG	0000149	Registration Fee	N
				10/23/2023	10/26/2023		
10237	Minnesota CIT Officers Association		2,200.00		1 Transactions		
11997	Minnesota Monitoring, Inc						
	01-257-267-0000-6342		1,898.50	EHM RENTAL COSTS	14246	Office Equipment Rental/Contracts	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11997	Minnesota Monitoring, Inc		1,898.50	08/01/2023 09/30/2023	1 Transactions		
10373	Northwestern MN Juvenile Ctr-Consequenc 01-257-255-0000-6269		7,776.00	JUV DET RESIDENTIAL ADB ONLY 07/01/2023 07/31/2023	292-179-1	Juvenile Detention	N
	01-257-255-0000-6269		8,826.95	JUV SEC RESIDENTIAL ADB ONLY 08/01/2023 08/31/2023	293-179-1	Juvenile Detention	N
10373	Northwestern MN Juvenile Ctr-Consequenc		16,602.95	2 Transactions			
4010	Rasley Oil Company 01-257-255-0000-6335		58.64	JUVENILE AGENT FUEL 07/01/2023 07/31/2023	AITCOPROS JULY	Gas/Vehicle Fuel Charges	N
	01-257-257-0000-6335		44.50	ADULT AGENT FUEL 07/01/2023 07/31/2023	AITCOPROS JULY	Gas/Vehicle Fuel Charges	N
	01-257-258-0000-6335		61.47	SOBRIETY COURT AGENT FUEL 07/01/2023 07/31/2023	AITCOPROS JULY	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		164.61	3 Transactions			
86235	The Office Shop Inc 01-257-000-0000-6405		161.01	OFFICE SUPPLIES 08/15/2023 08/16/2023	1131063	Office Supplies	N
86235	The Office Shop Inc		161.01	1 Transactions			
9931	WEX BANK - Community Corrections 01-257-000-0000-6335		47.94	ADMIN FUEL CHARGES 08/07/2023 09/06/2023	91685299	Gas/Vehicle Fuel Charges	N
9931	WEX BANK - Community Corrections		47.94	1 Transactions			
257	DEPT Total:		30,048.01	Community Corrections	7 Vendors	10 Transactions	
391	DEPT			Solid Waste			
15239	AT&T Mobility (P&Z) 01-391-000-0000-6220		44.63	MONTHLY CELLULAR CHARGES 07/26/2023 08/25/2023	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		44.63	1 Transactions			
4010	Rasley Oil Company 01-391-000-0000-6335		39.90	MONTHLY FUEL CHARGES	90823	Gas/Vehicle Fuel Charges	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4010	Rasley Oil Company		39.90	08/01/2023 08/31/2023 1 Transactions		
391	DEPT Total:		84.53	Solid Waste	2 Vendors	2 Transactions
700	DEPT			Promotion,Airport,Tourism, Misc.		
9612	Discovery Publishing, Inc. 01-700-909-0000-6230		303.95	MN WHEELIN' ATV AD	3551	Tourism Printing, Publishing & Adv Y
9612	Discovery Publishing, Inc.		303.95	1 Transactions		
700	DEPT Total:		303.95	Promotion,Airport,Tourism, Misc.	1 Vendors	1 Transactions
1	Fund Total:		104,458.01	General Fund		132 Transactions

Aitkin County



2 Reserves Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
44	DEPT			Central Services			
	10203 Brendel/William						
	02-044-251-0000-6268		7,000.00	SEPT. '23 ORGANIZATION CONSULT	5	Staff Training, Development	Y
	10203 Brendel/William		7,000.00	1 Transactions			
44	DEPT Total:		7,000.00	Central Services	1 Vendors	1 Transactions	
2	Fund Total:		7,000.00	Reserves Fund		1 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
9990	Forgotten Heroes Ranges & Retreat 03-000-000-0000-5505		500.00	CULVERT REFUND	.	Culverts	N
9990	Forgotten Heroes Ranges & Retreat		500.00	1 Transactions			
1735	Gelhar/Paul 03-000-000-0000-5505		500.00	DEPOSIT REFUND	.	Culverts	N
1735	Gelhar/Paul		500.00	1 Transactions			
0	DEPT Total:		1,000.00	Undesignated	2 Vendors	2 Transactions	
301	DEPT			R&B Administration			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		209.79	OFFICE SUPPLIES	IN4310929	Office Supplies	Y
11406	Innovative Office Solutions, LLC		209.79	1 Transactions			
9671	Pitney Bowes Global Financial Services 03-301-000-0000-6342		81.30	LEASE	3106240467	Office Equipment Rental/Contracts	N
9671	Pitney Bowes Global Financial Services		81.30	1 Transactions			
86235	The Office Shop Inc 03-301-000-0000-6360		325.44	CONTRACT	328172-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		325.44	1 Transactions			
301	DEPT Total:		671.53	R&B Administration	4 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
14943	1ST AYD CORPORATION 03-303-000-0000-6417		447.56	AITKIN SHOP SUPPLIES	PSI635792	Shop/Building Maintenance	N
14943	1ST AYD CORPORATION		447.56	1 Transactions			
170	Aitkin Motor Company 03-303-000-0000-6590		169.68	REPAIR PARTS	17852	Repair & Maintenance Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
170	Aitkin Motor Company		169.68		1 Transactions		
13649	Aitkin Rental Center 03-303-000-0000-6417		275.00	AITKIN SHOP	10941	Shop/Building Maintenance	1
13649	Aitkin Rental Center		275.00		1 Transactions		
12106	Antoine Electric 03-303-000-0000-6417		111.42	AITKIN SHOP	3020	Shop/Building Maintenance	Y
12106	Antoine Electric		111.42		1 Transactions		
7916	AT&T Mobility (R&B) 03-303-000-0000-6220		38.23	PAUL'S IPAD SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		38.23	MIKE'S LAPTOP SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		38.23	CAROL'S LAPTOP SVC	ACCT 287303768387	Telephone	N
7916	AT&T Mobility (R&B)		114.69		3 Transactions		
11419	Beaudry Oil & Service, Inc. 03-303-000-0000-6570		24,919.17	AITKIN DIESEL	1105222	Motor Fuel & Lubricants	N
11419	Beaudry Oil & Service, Inc.		24,919.17		1 Transactions		
163	Charter Communications Holdings LLC 03-303-000-0000-6220		142.55	PHONE: HWY OFFICE	175592901082223	Telephone	N
163	Charter Communications Holdings LLC		142.55		1 Transactions		
14887	Cintas Corporation 03-303-000-0000-6360		61.56	SHOP LAUNDRY	4165329073.	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4166043877	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4166852593	Services, Labor, Contracts	N
14887	Cintas Corporation		95.76		3 Transactions		
13008	East Side Oil Companies, Inc 03-303-000-0000-6417		90.00	AITKIN SHOP	R106886	Shop/Building Maintenance	N
13008	East Side Oil Companies, Inc		90.00		1 Transactions		
8622	Frontier Communications Holdings LLC 03-303-000-0000-6220		89.14	JACOBSON	218-752-6591	Telephone	N
	03-303-000-0000-6220		89.14	MCGREGOR	218-768-4481	Telephone	N
	03-303-000-0000-6220		89.14	PALISADE	218-845-2607	Telephone	N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
8622	Frontier Communications Holdings LLC		267.42				
				3 Transactions			
1754	Garrison Disposal Company, Inc						
	03-303-000-0000-6255		140.28	AITKIN SHOP	340271	Garbage	N
1754	Garrison Disposal Company, Inc		140.28				
				1 Transactions			
1959	H & L Mesabi Inc						
	03-303-000-0000-6590		12,200.00	4' PLOW BLADES	42919	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		53,700.00	6' PLOW BLADES	42919	Repair & Maintenance Supplies	N
1959	H & L Mesabi Inc		65,900.00				
				2 Transactions			
7525	Hometown Bldg Supply						
	03-303-000-0000-6417		139.98	AITKIN SHOP	2308-089998	Shop/Building Maintenance	N
	03-303-000-0000-6417		42.46	AITKIN SHOP	2308-090016	Shop/Building Maintenance	N
7525	Hometown Bldg Supply		182.44				
				2 Transactions			
91187	Lake Country Power						
	03-303-000-0000-6254		59.54	JUL/AUG CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		58.60	JUL/AUG CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		118.14				
				2 Transactions			
12927	Midwest Machinery Co.						
	03-303-000-0000-6590		130.32	REPAIR PARTS-OIL FILTER	9754875	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		130.32				
				1 Transactions			
5917	Mike's Bobcat Service, Inc.						
	03-303-000-0000-6360		130.00	GRADING	JULY 2023	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		130.00				
				1 Transactions			
9692	Minnesota Energy Resources Corporation						
	03-303-000-0000-6423		65.94	NAT GAS: AITKIN SHOP	0506048841-0001	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		65.94				
				1 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		117.28	REPAIR PARTS	X220073903:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		117.28	REPAIR PARTS	X220073903:02	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		948.77	REPAIR PARTS	X220074107:01	Repair & Maintenance Supplies	Y
9179	NORTH CENTRAL INTERNATIONAL, LLC		1,183.33				
				3 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10224	NORTHERN ROOFING AND CONSTRUCTIO 03-303-000-0000-6417		357.60	AITKIN SHOP	2023-53.	Shop/Building Maintenance	N
10224	NORTHERN ROOFING AND CONSTRUCTIO		357.60	1 Transactions			
10720	Nuss Truck Group Inc 03-303-000-0000-6590		2,167.11	REPAIR PARTS	SWO008683	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		3,360.75	REPAIR LABOR	SWO008683	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		5,527.86	2 Transactions			
8537	Powerplan OIB 03-303-000-0000-6590		266.22	REPAIR PARTS-FILTERS	2257400	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		266.22	REPAIR PARTS-FILTERS	2257400	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		265.04	REPAIR PARTS-FILTERS	2257400	Repair & Maintenance Supplies	N
8537	Powerplan OIB		797.48	3 Transactions			
9273	Reichert Enterprises, Inc 03-303-000-0000-6590		494.91	REPAIR PARTS	117879	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,336.00	REPAIR LABOR	117879	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		19.63	REPAIR PARTS	117880	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		872.00	REPAIR LABOR	117880	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		223.42	REPAIR PARTS	117881	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		582.00	REPAIR LABOR	117881	Repair & Maintenance Supplies	N
9273	Reichert Enterprises, Inc		3,527.96	6 Transactions			
4070	Riley Auto Supply 03-303-000-0000-6417		1,260.00	SWATARA SHOP	AUGUST STMT	Shop/Building Maintenance	N
	03-303-000-0000-6590		125.97	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		121.44	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		141.00	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		92.45	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		15.98	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		28.36	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		139.99	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		69.98	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.54	REPAIR PARTS	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		79.99	AITKIN SHOP	AUGUST STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		30.37	AITKIN SHOP	AUGUST STMT	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		2,190.07	12 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14812	SCI Broadband/Savage Communications 03-303-000-0000-6220		153.31	PHONE/INTERNET	ACC 009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		153.31	1 Transactions			
9176	SPARKY'S TOOLS, LLC 03-303-000-0000-6590		239.99	REPAIR PARTS	D 115450	Repair & Maintenance Supplies	N
9176	SPARKY'S TOOLS, LLC		239.99	1 Transactions			
9028	Thompson/Randall 03-303-000-0000-6181		39.99	WORK BOOT REIMBURSEMENT	FLEET FARM	Safety Footwear Allowance	N
9028	Thompson/Randall		39.99	1 Transactions			
12788	Timmer Implement of Aitkin 03-303-000-0000-6590		110.00	REPAIR PARTS	IA24381	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		110.00	1 Transactions			
9371	TRAFFIC AND PARKING CONTROL CO, INC 03-303-000-0000-6516		1,849.00	STOP SIGN	I761100	Signs & Posts	N
9371	TRAFFIC AND PARKING CONTROL CO, INC		1,849.00	1 Transactions			
8671	Village Laundromat & Car Wash, Inc 03-303-000-0000-6417		42.00	SHOP RAGS	000089	Shop/Building Maintenance	N
8671	Village Laundromat & Car Wash, Inc		42.00	1 Transactions			
5295	Ziegler Inc 03-303-000-0000-6590		25.00-	REPAIR PARTS	CM000159157	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		727.51-	REPAIR PARTS	CM000163175	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,489.57	REPAIR PARTS	IN001128969	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,512.40	REPAIR PARTS	IN001140266	Repair & Maintenance Supplies	N
5295	Ziegler Inc		2,249.46	4 Transactions			
303	DEPT Total:		111,568.42	R&B Highway Maintenance	30 Vendors	63 Transactions	
3	Fund Total:		113,239.95	Road & Bridge		69 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance 09-000-000-0000-2030		765.00	AUGUST 2023 MARRIAGE CERTIFICA	082023	State Fees, Assessments & Surcharges	N
4580	Mn Dept Of Finance		765.00	1 Transactions			
0	DEPT Total:		765.00	Undesignated	1 Vendors	1 Transactions	
9	Fund Total:		765.00	State		1 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
170	Aitkin Motor Company						
	10-923-000-0000-6590		61.29	THE WORKS OIL CHANGE 2019 F150	44746	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		2,347.64	LEAF SPGS & SHACKLES 2015 F250	44764	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		62.28	THE WORKS OIL CHANGE 2019 F150	44829	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		2,471.21	3 Transactions			
10452	AT&T Mobility						
	10-923-000-0000-6220		670.02	CELL PHONES 07/26/2023	287302631438X090: 08/25/2023	Telephone	N
10452	AT&T Mobility		670.02	1 Transactions			
10855	Culligan Soft Water						
	10-923-000-0000-6342		187.20	WATER OFFICE 09/01/2023	150-10046456-2 09/30/2023	Office/Equipment-Rental	N
10855	Culligan Soft Water		187.20	1 Transactions			
9788	Demenge/Jerry						
	10-923-000-0000-6820		1,017.60	REIMBURSEMENT - SALE CANCELLED	02090	Refunds & Reimbursements	Y
9788	Demenge/Jerry		1,017.60	1 Transactions			
1754	Garrison Disposal Company, Inc						
	10-923-000-0000-6255		110.30	SHOP GARBAGE	340219	Garbage	N
1754	Garrison Disposal Company, Inc		110.30	1 Transactions			
2340	Hyytinen Hardware Hank						
	10-923-000-0000-6590		1.49	HARDWARE AND NUTS GRADER	12021	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		1.49	1 Transactions			
10412	O'Reilly Auto Parts						
	10-923-000-0000-6590		40.78	WIPERS FOR 667	1878-160317	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		40.78	1 Transactions			
4010	Rasley Oil Company						
	10-923-000-0000-6335		1,521.28	#2 FUEL	AITCOL&PS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		1,521.28	1 Transactions			
86235	The Office Shop Inc						
	10-923-000-0000-6405		5.57	POST IT NOTES	327880-0	Office Supplies	N

KMR1
9/12/23 10:28AM

10 Trust

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 24

	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	86235	The Office Shop Inc		5.57		1 Transactions		
923	DEPT Total:			6,025.45	Forfeited Tax Sales	9 Vendors	11 Transactions	
10	Fund Total:			6,025.45	Trust		11 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
9561	Amazon Business 11-925-000-0000-6405		34.07	ANDROID CELL COVERS SURVEY	1MDX-DK99-LDV4	Office Supplies	N
	9561 Amazon Business		34.07	1 Transactions			
14455	Dependable Demolition 11-925-000-0000-6361		10,000.00	1050 YARDS CRUSHING	675	Road Construction Service	Y
	14455 Dependable Demolition		10,000.00	1 Transactions			
10232	Jerry's Roadside Mowing LLC 11-925-000-0000-6360		4,350.00	MOW FOREST RDS & ATV TRL 75	082023	Services, Labor, Contracts	Y
	10232 Jerry's Roadside Mowing LLC		4,350.00	1 Transactions			
4070	Riley Auto Supply 11-925-000-0000-6590		542.93	HYD OIL FL 5 G & ANTIFREEZE 50	639327	Repair & Maintenance Supplies	N
	11-925-000-0000-6590		167.88	ANTIFREEZE 50/50	639443	Repair & Maintenance Supplies	N
	11-925-000-0000-6590		130.97	HYD OIL FL 5G ANTIFREEZE 50/50	639803	Repair & Maintenance Supplies	N
	4070 Riley Auto Supply		841.78	3 Transactions			
925	DEPT Total:		15,225.85	Resource Management	4 Vendors	6 Transactions	
939	DEPT			County Surveyor			
2340	Hyytinen Hardware Hank 11-939-000-0000-6450		47.96	DEEP WOODS OFF	12194	Supplies	N
	2340 Hyytinen Hardware Hank		47.96	1 Transactions			
939	DEPT Total:		47.96	County Surveyor	1 Vendors	1 Transactions	
11	Fund Total:		15,273.81	Forest Development		7 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
930	DEPT			ARDC			
	90081 ARDC						
	12-930-000-0000-2045		207.96	1ST HALF PILT-2023	1ST SETTLE 2023	In Lieu	N
	12-930-000-0000-6801		36,072.73	1ST SETTLEMENT - 2023	1ST SETTLE 2023	Appropriations	N
	90081 ARDC		36,280.69	2 Transactions			
930	DEPT Total:		36,280.69	ARDC	1 Vendors	2 Transactions	
931	DEPT			Towns			
	5838 Nw Carlton Co Ambulance District						
	12-931-162-0000-2045		1,717.20	1ST SETTLEMENT - 2023	1ST SETTLE 2023	Nw Carlton Co Ambulance District	N
	5838 Nw Carlton Co Ambulance District		1,717.20	1 Transactions			
931	DEPT Total:		1,717.20	Towns	1 Vendors	1 Transactions	
12	Fund Total:		37,997.89	Townships/Cities/ARDC/Ambulan		3 Transactions	

Aitkin County



13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	CARMEN SHIELDS 13-943-000-0000-2001		1,268.00	PROPERTY TAX OVERPAYMENT - P2	275	Cur - Property Taxes	N
999999000	CARMEN SHIELDS		1,268.00	1 Transactions			
999999000	THOMPSON FARMS 13-943-000-0000-2001		1,369.00	PROPERTY TAX OVERPAYMENT - P2	271 TO 274	Cur - Property Taxes	N
999999000	THOMPSON FARMS		1,369.00	1 Transactions			
943	DEPT Total:		2,637.00	Taxes And Penalties	2 Vendors	2 Transactions	
13	Fund Total:		2,637.00	Taxes & Penalties		2 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
	9221 COGNIA INC						
	19-521-000-0000-6360		4,000.00	ACCREDITATION FEE	00167104	Services, Labor, Contracts	N
	9221 COGNIA INC		4,000.00	1 Transactions			
	2763 Countryside Sanitation, LLC						
	19-521-000-0000-6255		157.95	SEPT. GARBAGE	4054	Garbage	Y
				09/01/2023 09/30/2023			
	2763 Countryside Sanitation, LLC		157.95	1 Transactions			
521	DEPT Total:		4,157.95	LLCC Administration	2 Vendors	2 Transactions	
522	DEPT			LLCC Education			
	10228 Garrison Sports Bait & Tackle						
	19-522-000-0000-6360		800.00	LAUNCH. PART OF FISHING CAMP	100	Services, Labor, Contracts	Y
	10228 Garrison Sports Bait & Tackle		800.00	1 Transactions			
	10029 Nor-Tran, Inc.						
	19-522-000-0000-6330		900.00	BUSSING TO PLANETARIUM	7684653	Transportation/Travel/Parking	Y
				08/10/2023 08/10/2023			
	19-522-000-0000-6330		725.00	BUSSING TO FISHING LAUNCH	7684653	Transportation/Travel/Parking	Y
				08/10/2023 08/10/2023			
	10029 Nor-Tran, Inc.		1,625.00	2 Transactions			
522	DEPT Total:		2,425.00	LLCC Education	2 Vendors	3 Transactions	
523	DEPT			LLCC Food			
	3776 Palisade One Stop						
	19-523-000-0000-6418		26.97	POP FOR NNSF	2187684653	Groceries-Students	G
	3776 Palisade One Stop		26.97	1 Transactions			
523	DEPT Total:		26.97	LLCC Food	1 Vendors	1 Transactions	
524	DEPT			LLCC Maintenance			
	9561 Amazon Business						
	19-524-000-0000-6590		39.59	BATTERY - BACKUP/SURGE PROTECT	13WY-NJKT-44N4	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		191.40	BATTERIES FOR FIRE SUPPRESSION	17YR-VT16-34QW	Repair & Maintenance Supplies	N

Aitkin County



Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		230.99		2		
				Transactions			
2340	Hyytinen Hardware Hank						
	19-524-000-0000-6590		4.99	ADHSV SPREADER	11828	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		14.12	ELECTRICAL TAPE/HARDWARE	12002	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		17.77	HARDWARE/NAILS	12004/12024	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		32.97	SCREWS/HORNET SPRAY	12100	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		53.91	BULBS/BLEACH/TOILET SHIMS	12513	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		123.76		5		
				Transactions			
15300	MCGREGOR ACE HARDWARE						
	19-524-000-0000-6590		169.53	PAINT, EQUIPMENT, MATERIALS	M10041	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		169.53		1		
				Transactions			
3776	Palisade One Stop						
	19-524-000-0000-6335		35.53	GAS FOR VEHICLES	2187684653	Gas/Vehicle Fuel Charges	G
3776	Palisade One Stop		35.53		1		
				Transactions			
4070	Riley Auto Supply						
	19-524-000-0000-6302		7.99	FILTER FOR CAR	639392	Vehicle Maintenance	N
4070	Riley Auto Supply		7.99		1		
				Transactions			
524	DEPT Total:		567.80	LLCC Maintenance	5 Vendors	10 Transactions	
19	Fund Total:		7,177.72	Long Lake Conservation Center		16 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
10229	Bobendrier/Wayne A. 21-520-000-0000-6802	Q	3,000.00	DOZER WORK ON ATV CHALLENGER COUR	082023	Trail Grants-State	Y
10229	Bobendrier/Wayne A.		3,000.00	1 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6255	B	422.37	BERGLUND GARBAGE 09/01/2023 09/30/2023	4005	Garbage	Y
2763	Countryside Sanitation, LLC		422.37	1 Transactions			
14455	Dependable Demolition 21-520-000-0000-6802	Q	20,900.00	2200 YARDS CRUSHING REDTOP	669	Trail Grants-State	Y
14455	Dependable Demolition		20,900.00	1 Transactions			
1754	Garrison Disposal Company, Inc 21-520-000-0000-6255	B	226.98	MONTHLY GARBAGE	340221	Garbage	N
1754	Garrison Disposal Company, Inc		226.98	1 Transactions			
2340	Hyytinen Hardware Hank 21-520-000-0000-6523		12.28	TRIM BRUSH & DISINFECTING WIPES	12050	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		139.99	DEWALT MECHANICS TOOL 108 PC	12051	Misc Bldg & Shop Supplies	N
2340	Hyytinen Hardware Hank		152.27	2 Transactions			
3024	Kingsley/Russell Lee 21-520-000-0000-6802	Q	3,040.00	BLIND LAKE ATV CLUB PHASE 2	092023	Trail Grants-State	Y
	21-520-000-0000-6802	Q	8,000.00	BLIND LAKE ATV	092023	Trail Grants-State	Y
3024	Kingsley/Russell Lee		11,040.00	2 Transactions			
9109	Nelson Sanitation & Rental, Inc. 21-520-000-0000-6360		84.00	AXTELL RIDING PORTABLE	INV/2023/11124	Services, Labor, Contracts	N
	21-520-000-0000-6360		84.00	CITY OF MCGRATH PORTABLE	INV/2023/11129	Services, Labor, Contracts	N
	21-520-000-0000-6360		84.00	LAWLER TRAILHEAD PORTABLE	INV/2023/11132	Services, Labor, Contracts	N
	21-520-000-0000-6360		84.00	MCGREGOR TRAILHEAD PORTABLE	INV/2023/11133	Services, Labor, Contracts	N
	21-520-000-0000-6360		174.00	ROUND LAKE BEACH PORTABLE	INV/2023/11134	Services, Labor, Contracts	N
	21-520-000-0000-6360		84.00	SWATARA PARKING PORTABLE	INV/2023/11135	Services, Labor, Contracts	N
	21-520-000-0000-6360		84.00	BLIND LAKE PORTABLE	INV/2023/11144	Services, Labor, Contracts	N
	21-520-000-0000-6360		264.29	LONE LAKE BEACH PORTABLE	INV/2023/11158	Services, Labor, Contracts	N
9109	Nelson Sanitation & Rental, Inc.		942.29	8 Transactions			

Aitkin County



Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
9526	Norland Environmental Service Inc 21-520-000-0000-6255	B	175.50	JACOBSON GARBAGE 08/01/2023 08/31/2023	4365918	Garbage	N
9526	Norland Environmental Service Inc		175.50	1 Transactions			
4070	Riley Auto Supply 21-520-000-0000-6523		39.99	8PC LARGE HEX BIT SET	639341	Misc Bldg & Shop Supplies	N
4070	Riley Auto Supply		39.99	1 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6360	B	150.00	PUMP AITKIN DUMP STATION 08/29/2023 08/29/2023	35677	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		150.00	1 Transactions			
520	DEPT Total:		37,049.40	Parks	10 Vendors	19 Transactions	
21	Fund Total:		37,049.40	Parks		19 Transactions	
	Final Total:		331,624.23	165 Vendors	261 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	104,458.01	General Fund
2	7,000.00	Reserves Fund
3	113,239.95	Road & Bridge
9	765.00	State
10	6,025.45	Trust
11	15,273.81	Forest Development
12	37,997.89	Townships/Cities/ARDC/Ambulan
13	2,637.00	Taxes & Penalties
19	7,177.72	Long Lake Conservation Center
21	37,049.40	Parks
All Funds	331,624.23	Total

Approved by,

.....

.....

Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

**AUDITOR WARRANT -
SALES/USE & DIESEL TAX,
AUGUST 2023**

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
	01-043-000-0000-5840		0.26	Receipt Nbr 20888 08/07/2023		Misc Receipts	N
	01-043-000-0000-5840		0.51	Receipt Nbr 20954 08/21/2023		Misc Receipts	N
	01-090-000-0000-5840		6.11	Receipt Nbr 20899 08/09/2023		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 21003 08/29/2023		Misc Receipts	N
	01-100-000-0000-5840		5.53	Receipt Nbr 6081 08/03/2023		Misc Receipts	N
	01-100-000-0000-5840		0.71	Receipt Nbr 6085 08/03/2023		Misc Receipts	N
	01-100-000-0000-5840		1.74	Receipt Nbr 6090 08/04/2023		Misc Receipts	N
	01-100-000-0000-5840		1.03	Receipt Nbr 6103 08/07/2023		Misc Receipts	N
	01-100-000-0000-5840		2.83	Receipt Nbr 6107 08/08/2023		Misc Receipts	N
	01-100-000-0000-5840		3.41	Receipt Nbr 6117 08/09/2023		Misc Receipts	N
	01-100-000-0000-5840		0.19	Receipt Nbr 6125 08/10/2023		Misc Receipts	N
	01-100-000-0000-5840		2.51	Receipt Nbr 6159 08/18/2023		Misc Receipts	N
	01-100-000-0000-5840		5.27	Receipt Nbr 6171 08/21/2023		Misc Receipts	N
	01-100-000-0000-5840		21.36	Receipt Nbr 6202 08/24/2023		Misc Receipts	N
	01-252-252-0000-5872		31.86	Receipt Nbr 20849 08/01/2023		Phone Card Prisoner Welfare(Taxable)	N
	01-252-252-0000-5872		66.34	Receipt Nbr 20912 08/11/2023		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		150.95	16 Transactions			
1 Fund Total:			150.95	General Fund	1 Vendors	16 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
	03-000-000-0000-5505		2.61	Receipt Nbr 21017 08/31/2023		Culverts	N
	03-000-000-0000-5506		0.13	Receipt Nbr 21017 08/31/2023		County Maps	N
	03-000-000-0000-5517		0.39	Receipt Nbr 20855 08/01/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20870 08/03/2023		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 20870 08/03/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20875 08/04/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20894 08/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20895 08/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20900 08/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 20907 08/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		9.65	Receipt Nbr 20907 08/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20918 08/14/2023		Charges-Individuals	N
	03-000-000-0000-5517		8.68	Receipt Nbr 20928 08/17/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20933 08/17/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20935 08/18/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20982 08/24/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20986 08/25/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20992 08/28/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21007 08/30/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21016 08/31/2023		Charges-Individuals	N
	03-000-000-0000-5517		17.37	Receipt Nbr 21017 08/31/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 21017 08/31/2023		Charges-Individuals	N
	03-303-000-0000-6570		26.52	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		13.26	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		84.08	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		25.11	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		124.99	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		135.15	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		110.32	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		72.87	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		226.57	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		301.34	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		150.95	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		180.01	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		150.38	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		126.12	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		57.00	DIESEL TAX: AUG 2023	DIESEL TAX: AUG 2	Motor Fuel & Lubricants	N

KMR1
9/11/23 12:33PM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991	Bremer Bank		1,906.43	37 Transactions		
3 Fund Total:			1,906.43	Road & Bridge	1 Vendors	37 Transactions

KMR1
 9/11/23 12:33PM
 10 Trust

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
	10-923-000-0000-5260		2.22	Receipt Nbr 3650 08/09/2023		FTS-Leases/Easements	N
	10-923-000-0000-5260		2.22	Receipt Nbr 3653 08/09/2023		FTS-Leases/Easements	N
89991	Bremer Bank		4.44	2 Transactions			
10 Fund Total:			4.44	Trust	1 Vendors	2 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank					
	19-521-000-0000-5885		17.86	Receipt Nbr 20915 08/14/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		2.83	Receipt Nbr 20941 08/18/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		1.94	Receipt Nbr 20962 08/22/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		1.86	Receipt Nbr 20970 08/23/2023	Commissary Sales Taxable	N
89991	Bremer Bank		24.49	4 Transactions		
19 Fund Total:			24.49	Long Lake Conservation Center	1 Vendors	4 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
	21-520-000-0000-5510		7.72	Receipt Nbr 3637 08/01/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3639 08/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 3641 08/03/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 3641 08/03/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		27.02	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.11	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.69	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.88	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.48	Receipt Nbr 3643 08/04/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3646 08/07/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3647 08/07/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3648 08/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3648 08/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3648 08/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 3651 08/09/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		33.12	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.82	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.40	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.82	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.32	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.58	Receipt Nbr 3654 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3655 08/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3656 08/11/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 3656 08/11/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3659 08/14/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3660 08/14/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3661 08/14/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3663 08/15/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 3663 08/15/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 3663 08/15/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3664 08/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		17.05	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.41	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.97	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-5510		5.02	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.90	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 3665 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3666 08/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3667 08/18/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3667 08/18/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3674 08/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3675 08/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3675 08/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3676 08/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		10.29	Receipt Nbr 3690 08/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 3690 08/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3691 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 3691 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		16.73	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.97	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.61	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.24	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.77	Receipt Nbr 3693 08/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3694 08/24/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3696 08/25/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3696 08/25/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 3698 08/28/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3699 08/28/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3700 08/29/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		31.20	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.75	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.06	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.32	Receipt Nbr 3702 08/30/2023		Co. Parks Campground Fees	N
89991	Bremer Bank		406.36		72	Transactions	
21 Fund Total:			406.36	Parks		1 Vendors	72 Transactions
Final Total:			2,492.67	5 Vendors		131 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	150.95	General Fund
	3	1,906.43	Road & Bridge
	10	4.44	Trust
	19	24.49	Long Lake Conservation Center
	21	406.36	Parks
	All Funds	2,492.67	Total

Approved by,

.....

.....

KMR1
9/12/23

12:52PM

Aitkin County



2F

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

ELAN 8-31-2023

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT			Assessor			
5462	Bremer Bank (Elan ACH)						
7	01-043-000-0000-6332		377.44	TWO NIGHTS FOR MAAP	08212023	Hotel / Motel Lodging	N
9	01-043-000-0000-6335		29.59	GAS FOR MOTOR POOL CAR	08212023	Gas/Vehicle Fuel Charges	N
8	01-043-000-0000-6339		66.60	2 SUPPERS 1 LUNCH DURING MAAP	08212023	Meals (Overnight)	N
3	01-043-000-0000-6332		259.44	OVERNIGHT STAYS DURING CONF.	08222023	Hotel / Motel Lodging	N
5	01-043-000-0000-6335		43.46	GAS	08222023	Gas/Vehicle Fuel Charges	N
4	01-043-000-0000-6339		26.02	DINNER	08222023	Meals (Overnight)	N
16	01-043-000-0000-6266		40.58	STACY - APPLE TABLET APPS	082323	Data Processing/Computer Services	N
2	01-043-000-0000-6268		525.00	MAAO CONFERENCE	7226	Staff Training, Development	N
1	01-043-000-0000-6360		119.88	DROPBOX ANNUAL FEE	BGPMWD5D2MSH	Services, Labor, Contracts, GIS Mapping	N
17	01-043-000-0000-6266		40.58	BEN - APPLE TABLET APPS	BM082323	Data Processing/Computer Services	N
5462	Bremer Bank (Elan ACH)		1,528.59				
				10 Transactions			
43	DEPT Total:		1,528.59	Assessor		1 Vendors	10 Transactions
110	DEPT			Courthouse Maintenance			
5462	Bremer Bank (Elan ACH)						
10	01-110-000-0000-6422		355.30	CARPET CLEANING SOLUTION	903026386	Janitorial Supplies	N
5462	Bremer Bank (Elan ACH)		355.30				
				1 Transactions			
110	DEPT Total:		355.30	Courthouse Maintenance		1 Vendors	1 Transactions
122	DEPT			Planning & Zoning			
5462	Bremer Bank (Elan ACH)						
6	01-122-000-0000-6360		15.99	ZOOM - AUGUST	INV215837605	Services, Labor, Contracts	N
				08/22/2023 09/21/2023			
5462	Bremer Bank (Elan ACH)		15.99				
				1 Transactions			
122	DEPT Total:		15.99	Planning & Zoning		1 Vendors	1 Transactions
200	DEPT			Enforcement			
5462	Bremer Bank (Elan ACH)						
13	01-200-200-0000-6265		302.75	BOLT CUTTERS, SLEDGE HAMMERS	12119527	Programs	N
18	01-200-000-0000-5840		11.00	REIMBURSE ACCT - CITY OF WHITT	64565	Misc Receipts	N
19	01-200-000-0000-5840		52.15	REIMB ACCT- ANCHORAGE AK	64565	Misc Receipts	N
14	01-200-000-0000-6360		5.00	SPYPOINT MONTHLY SVC FEE	CE486A8D-0007	Services, Labor, Contracts	N
				08/17/2023 09/17/2023			

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)		370.90		4 Transactions		
200	DEPT Total:		370.90	Enforcement	1 Vendors	4 Transactions	
252	DEPT			Corrections			
5462	Bremer Bank (Elan ACH)						
12	01-252-000-0000-6422		189.72	LYSOL SPRAY, AEROSOL, AJAX	093196	Janitorial Supplies	N
5462	Bremer Bank (Elan ACH)		189.72		1 Transactions		
252	DEPT Total:		189.72	Corrections	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
5462	Bremer Bank (Elan ACH)						
15	01-257-251-0000-6332		1,334.88	TRAINING- HOTEL ADV BRD MACCAC 10/11/2023 10/12/2023	R7AE34/R7AE2C	Hotel / Motel Lodging	N
5462	Bremer Bank (Elan ACH)		1,334.88		1 Transactions		
257	DEPT Total:		1,334.88	Community Corrections	1 Vendors	1 Transactions	
1	Fund Total:		3,795.38	General Fund		18 Transactions	

KMR1
9/12/23 12:52PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
	5462 Bremer Bank (Elan ACH)						
11	10-923-000-0000-6450		64.83	WINTER RYE	010885	Field Supplies	N
	5462 Bremer Bank (Elan ACH)		64.83	1 Transactions			
923	DEPT Total:		64.83	Forfeited Tax Sales	1 Vendors	1 Transactions	
10	Fund Total:		64.83	Trust		1 Transactions	
	Final Total:		3,860.21	7 Vendors	19 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	3,795.38	General Fund
	10	64.83	Trust
All Funds		3,860.21	Total

Approved by,

.....

.....

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
5462	Bremer Bank (Elan ACH)						
2	05-400-440-0410-6332		37.04	ADMIN-MACSSA LODGING (SP) 08/22/2023 08/25/2023		Hotel/Lodging	N
5	05-400-440-0410-6339		3.47	ADMIN-MACSSA MEALS (SP) 08/22/2023 08/25/2023		Meals (Overnight)	N
1	05-400-430-0408-6268		55.00	MCH-CPS TECH RECERTIFICATION	CMS-PMT-76082	Staff Training, Development	N
5462	Bremer Bank (Elan ACH)		95.51	3 Transactions			
400	DEPT Total:		95.51	Public Health Department	1 Vendors	3 Transactions	
420	DEPT			Income Maintenance			
5462	Bremer Bank (Elan ACH)						
3	05-420-600-4800-6332		87.30	ADMIN-MACSSA LODGING (SP) 08/22/2023 08/25/2023		Hotel/Lodging	N
6	05-420-600-4800-6339		8.19	ADMIN-MACSSA MEALS (SP) 08/22/2023 08/25/2023		Meals (Overnight)	N
5462	Bremer Bank (Elan ACH)		95.49	2 Transactions			
420	DEPT Total:		95.49	Income Maintenance	1 Vendors	2 Transactions	
430	DEPT			Social Services			
5462	Bremer Bank (Elan ACH)						
4	05-430-700-4800-6332		140.20	ADMIN-MACSSA LODGING (SP) 08/22/2023 08/25/2023		Hotel/Lodging	N
7	05-430-700-4800-6339		13.15	ADMIN-MACSSA MEALS (SP) 08/22/2023 08/25/2023		Meals (Overnight)	N
8	05-430-700-4800-6405		43.99	BUSINESS CARDS (KH) 08/24/2023 08/24/2023		Office Supplies	N
11	05-430-700-4800-6810		25.00	MH-FLEX CLOTHING 08/22/2023 08/22/2023	141936001	Mh Init - Flex	N
10	05-430-700-4800-6810		49.32	MH-FLEX STORAGE UNIT FEE 08/21/2023 08/21/2023	143472008	Mh Init - Flex	N
9	05-430-700-4800-6810		25.00	MH-FLEX STORAGE UNIT RESERV 08/17/2023 08/17/2023	143561007	Mh Init - Flex	N
5462	Bremer Bank (Elan ACH)		296.66	6 Transactions			

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430	DEPT Total:		296.66	Social Services	1 Vendors	6 Transactions
5	Fund Total:		487.66	Health & Human Services		11 Transactions
	Final Total:		487.66	3 Vendors	11 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	487.66	Health & Human Services
All Funds	487.66	Total

Approved by,

.....

.....

Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

MANUAL WARRANTS 9-14-2023

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
780 Bremer Bank							
10	01-040-000-0000-5081		0.04	MTG REG - AUGUST	AUGUST 2023	Mortgage Registry-3%	N
11	01-042-000-0000-5079		0.01-	DEED TAX - AUGUST	AUGUST 2023	3% State Deed Tax	N
780 Bremer Bank			0.03	2 Transactions			
8410 Bremer Bank							
5	01-044-904-0000-6360		179.96	MED FSA CLAIMS 2023	09/02/2023	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		33.12	MED FSA CLAIMS 2023	09/03/2023	Flex Plan Withdrawals	N
13	01-044-904-0000-6360		45.43	MED FSA CLAIMS 2023	09/10/2023	Flex Plan Withdrawals	N
14	01-044-904-0000-6360		442.28	MED FSA CLAIMS 2023	09/11/2023	Flex Plan Withdrawals	N
15	01-044-904-0000-6360		76.51	MED FSA CLAIMS 2023	09/12/2023	Flex Plan Withdrawals	N
8410 Bremer Bank			777.30	5 Transactions			
1 Fund Total:			777.33	General Fund	2 Vendors	7 Transactions	

KMR1
9/14/23 2:02PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	780 Bremer Bank 09-000-000-0000-2025		63,826.62	DEED TAX - AUGUST	AUGUST 2023	State's Share Of Deed Tax (97%)	N
8	09-000-000-0000-2026		8,512.34	MTG REG - AUGUST	AUGUST 2023	State Share Of Mortgage Registry (97%)	N
	780 Bremer Bank		72,338.96		2 Transactions		
9 Fund Total:			72,338.96	State	1 Vendors	2 Transactions	

KMR1
9/14/23 2:02PM

Aitkin County



13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410 Bremer Bank							
6	13-943-000-0000-2004		1,116.26	NSF DLQ P2	276-281	Del - Property Taxes	N
7	13-943-000-0000-2004		2,294.86	NSF DLQ P2	282-290	Del - Property Taxes	N
12	13-943-000-0000-2001		321.00	NSF P2	291	Cur - Property Taxes	N
8410 Bremer Bank			3,732.12	3 Transactions			
13 Fund Total:			3,732.12	Taxes & Penalties	1 Vendors	3 Transactions	

KMR1

9/14/23

2:02PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

19 Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 19-522-000-0000-6267		129.34	TOTAL SERVICE CHARGES 08/01/2023 08/31/2023	461201217886	Credit Card Fees	N
2	19-522-000-0000-6267		43.45	TOTAL FEES 08/01/2023 08/31/2023	461201217886	Credit Card Fees	N
	8410 Bremer Bank		172.79	2 Transactions			
19 Fund Total:			172.79	Long Lake Conservation Center	1 Vendors	2 Transactions	

KMR1
 9/14/23 2:02PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	8410 Bremer Bank 21-520-000-0000-5510		10.00	CAMP REFUND - VANCHENA	A - 7066	Co. Parks Campground Fees	N
	8410 Bremer Bank		10.00	1 Transactions			
21 Fund Total:			10.00	Parks	1 Vendors	1 Transactions	
Final Total:			77,031.20	6 Vendors	15 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	777.33	General Fund
	9	72,338.96	State
	13	3,732.12	Taxes & Penalties
	19	172.79	Long Lake Conservation Center
	21	10.00	Parks
	All Funds	77,031.20	Total

Approved by,

.....

.....

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

AUDITOR WARRANTS 9-15-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
44	DEPT			Central Services			
	13624 Quadient Leasing USA, Inc						
	01-044-048-0000-6342		717.51	JUNE-SEPT 2023	N10073374	Postage Rental	N
	13624 Quadient Leasing USA, Inc		717.51	1 Transactions			
44	DEPT Total:		717.51	Central Services	1 Vendors	1 Transactions	
1	Fund Total:		717.51	General Fund		1 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	Fox Rothschild, LLP 13-943-000-0000-2004		6,304.72	TAX REFUND #56-1-035300 /Per 2	01-CV-22-361	Del - Property Taxes	N
999999000	Fox Rothschild, LLP		6,304.72	1 Transactions			
943	DEPT Total:		6,304.72	Taxes And Penalties	1 Vendors	1 Transactions	
13	Fund Total:		6,304.72	Taxes & Penalties		1 Transactions	
	Final Total:		7,022.23	2 Vendors	2 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	717.51	General Fund
	13	6,304.72	Taxes & Penalties
All Funds		7,022.23	Total

Approved by,

.....

.....

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

AUDITOR'S WARRANT - TAX
COURT SETTLEMENT 9-18-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
999999000	FOX ROTHSCHILD, LLP 01-044-000-0000-6796		129.01	INTEREST ON TAX OVERPAY	01-CV-22-361	Interest	N
999999000	FOX ROTHSCHILD, LLP		129.01	1 Transactions			
44	DEPT Total:		129.01	Central Services	1 Vendors	1 Transactions	
1	Fund Total:		129.01	General Fund		1 Transactions	
	Final Total:		129.01	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	129.01	General Fund
All Funds		129.01	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Accept Donation - SAR - Minnewawa Sportsmen Club

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dan Guida	Department: Sheriff's Office
-----------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

The Minnewawa Sportsmen Club has donated \$18,390.00 to the all-volunteer Aitkin County Search & Rescue group to assist with drove purchase and training.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend adoption of resolution in accepting donation to SAR.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Approve Application for Temporary Liquor License - Hunter's Supper

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Christy M. Bishop	Department: Auditor's Office
---	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

Jacobson Community Center Application for Temporary On Sale Liquor License for Hunter's Supper on November 11, 2023.

Event will take place at Jacobson Community Center 65534 Great River Road Jacobson, MN 55752

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

To approve the Temporary On-Sale Liquor License for Jacobson Community Center - Hunter's Supper for November 11, 2023.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Approve Temporary On-Sale Liquor License – Hunter’s Supper

WHEREAS, Jacobson Community Center- Hunter’s Supper – Ball Bluff Township – 65534 Great River Rd Jacobson, MN 55752.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary On-Sale Liquor License for November 11, 2023 for Jacobson Community Center – Hunter’s Supper.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: September 26, 2023

Title of Item: Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Springer		Department: ACHHS Accounting
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve affidavit for duplicate of lost municipal order or warrant: Aitkin County Recorder, warrant number 112701 dated August 26th, 2022, in the amount of \$26.00.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve affidavit for duplicate of lost municipal order or warrant: Aitkin County Recorder, warrant number 112701 dated August 26th, 2022, in the amount of \$26.00.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

STATE OF MINNESOTA,

County of Aitkin

)
) ss.

Aitkin County Recorder

Being duly sworn, on oath says; that he/she is the owner of a certain Warrant

Dated the 26th day of August, 2022, Numbered 112701

Issued by Aitkin County Health and Human Services to
Aitkin County Recorder

in the sum of
\$ 26.00, has been Lost in the manner following, to-wit:
("Lost" or "Destroyed")

Cannot find record of receiving warrant

and that he/she makes this affidavit for the purpose of having a duplicate thereof issued to him/her according to law; and to that end herewith files his/her indemnifying bond, with sureties to be approved, in a sum equal to double the amount of said Warrant.

Client Signature* Jara Snyder *

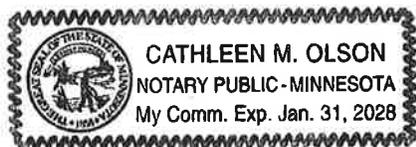
Subscribed and sworn to before me this

30 day of August, 2022.

Cathleen M. Olson

Notary Public Aitkin County, Minnesota

My Commission Expires January 31, 2028





Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Equipment Purchase - Used Backhoe-Loader

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: John Welle	Department: Highway Department
------------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

The proposed 2024 Capital Equipment Replacement Program/Budget includes an \$80,000 expenditure to replace unit 389, a 1994 Ford Backhoe-Loader at the Jacobson maintenance facility (3600 hours), with a similar used machine.

After many months of watching the market for a suitable used replacement, Ziegler now has a 2013 John Deere 310K Backhoe-Loader with 1110 hours for a price of \$69,970. They have offered \$12,625 trade-in value for Unit 389, for a net cost of \$57,345 to acquire the new machine.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend purchase of used 2013 John Deere 310K Backhoe-Loader from Ziegler, Minneapolis, MN for a cost of \$57,345.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 57,345

Is this budgeted? Yes No *Please Explain:*

\$80,000 is budgeted in proposed 2024 budget.



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Accept Donation - Sentence to Serve - The Friends of Hammal Lake

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dan Guida	Department: Sheriff's Office
-----------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

The Friends of Hammal Lake have made a \$25.00 donation to the Aitkin County Sentence to Serve (STS) in appreciation for their work throughout Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend to adopt acceptance of STS donation resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Accept Donation – STS – The Friends of Hammal Lake

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

The Friends of Hammal Lake \$25.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

The Friends of Hammal Lake Aitkin County Sentence to Serve

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Public Hearing - Heur Class B Land Exchange

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: DJ Thompson	Department: Land Department
-------------------------------------	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

Nina Heur and Hubert Heur are proposing a Class B land exchange of a 40 acre parcel in section 26 of Williams Township to acquire a 40 acre parcel of tax-forfeited land in section 22 of Williams Township.

At the July 25, 2023 County Board meeting, the County Board approved allowing the ACLD to proceed with the proposed exchange of the above listed parcels.

On August 22, 2023, the Aitkin County Board of Commissioners set the Public Hearing for September 26, 2023 at 10:05 a.m.

State Statute requires a public hearing for land exchanges. A two week notice is required.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Hold public hearing.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



EAST CENTRAL MINNESOTA

Ad Proof

Not Actual Size

AITKIN COUNTY PUBLIC HEARING - LAND EXCHANGE

The Aitkin County Board will be holding a public hearing per MN Statute 373.01 on September 26, 2023 at 10:05 a.m. in the Government Center Board Room regarding a land exchange proposal of tax-forfeited land in the NW SE of Section 22 Township 43 Range 23 and private land in the NW NE of Section 26 Township 43 Range 23. Questions should be addressed to the Land Department at (218) 927-7364.

Published in the
Aitkin Independent Age
September 6, 13, 2023
1338322

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 08/28/23
Account #: 482641
Customer: AITKIN COUNTY LAND DEPT.
Address: 502 MINNESOTA AVE. N
AITKIN
Telephone: (218) 927-7364
Fax:

Publications:
Aitkin Independent Age

Ad ID: 1338322
Copy Line: Sept. 26 PH - Land Exchange
PO Number:
Start: 09/06/23
Stop: 09/13/2023
Total Cost: \$60.25
of Lines: 22
Total Depth: 2.444
of Inserts: 2
Ad Class: 150
Phone # (763) 691-6000
Email: publicnotice@apgecm.com
Rep No: MA700
Contract-Gross



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Adopt Heur Class B Land Exchange Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: DJ Thompson	Department: Land Department
-------------------------------------	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

Nina Heur and Hubert Heur are proposing a Class B land exchange of a 40 acre parcel in section 26 of Williams Township to acquire a 40 acre parcel of tax-forfeited land in section 22 of Williams Township.

At the July 25, 2023 County Board meeting, the County Board approved allowing the ACLD to proceed with the proposed exchange of the above listed parcels.

In conclusion to the Public Hearing at the Aitkin County Board of Commissioners meeting September 26, 2023 at 10:05 a.m., is the request for approval of the land exchange.

See attached resolution.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt the resolution for the land exchange.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Approve Heur Class B Land Exchange

WHEREAS, on August 22, 2023, the Aitkin County Board of Commissioners set a public hearing for September 26, 2023 at 10:05 a.m. to consider a Class B land exchange between Nine Heur and Hubert Heur and Aitkin County described as follows:

County – PID# 38-0-035500 NW SE Section 22 Township 43 Range 23

Private – PID# 38-0-040800 NW NE Section 26 Township 43 Range 23

WHEREAS, the necessary appraisals and public hearing as required by M.S. 94.341 to 94.347 have been complied with and,

WHEREAS, Nina Heur and Hubert Heur have agreed to pay the difference in appraised values and,

WHEREAS, the County Board of Commissioners held a public hearing on September 26, 2023 at 10:05 a.m. for the purpose of hearing comments regarding the proposed land exchange.

THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners authorizes the Land Commissioner to proceed with the application for the land exchange and title opinion on the privately owned parcel.

BE IT FURTHER RESOLOVED, that the lands exchanged are subject to zoning ordinances adopted by the County Board and that all lands are subject to highway and utility easements.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Adopt Northwoods ATV Trail Grant Appropriation Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: DJ Thompson	Department: Land Department
-------------------------------------	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 10 Minutes
--	---

Summary of Issue:

The Northwoods ATV Trail system includes over 340 miles and is the largest trail system in Minnesota. During the 2023 legislative session, a one-time grant appropriation totaling \$500,000 was awarded to the Northwoods ATV Trail system. The money is to be used for maintenance and there is no match requirement.

The appropriation will come in two installments of \$250,000 each and needs to be spent by June 30, 2026. A work plan for the first round of grant money has been developed and will include projects on the follow trail segments: Blind Lake, North Soo Line, Lawler, Red Top, Solana, Moose River, and Hill City Connector.

The Aitkin County Attorney has reviewed the grant contract and finds it to be appropriate as to form.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution to accept grant appropriation for maintenance of the Northwoods ATV Trail system.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



STATE OF MINNESOTA GRANT CONTRACT AGREEMENT

This grant contract is between the State of Minnesota, acting through its Commissioner of Natural Resources ("STATE") and Aitkin County ("GRANTEE").

Recitals

1. Under [Minn. Stat. 84.026](#), the commissioner of natural resources is authorized to enter into contractual agreements with any public or private entity for the provision of statutorily prescribed natural resources services by the department.
2. Under MN Laws 2023, Regular Session, Chapter 60, Art. 1, Sec. 3, Subd. 5 (n), the State has allocated funds for local parks and outdoor recreation areas under [Minn. Stat. 85.019](#).
3. The Grantee has made application to the State for a portion of the allocation for the purpose of conducting the project entitled Northwoods ATV Trail System.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to [Minn.Stat.16B.98](#), Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 *Effective date:*

July 1, 2023, Notwithstanding Minnesota Statutes, section 16A.41, the Commissioner may make payments for otherwise eligible grant-program expenditures that are made on or after the effective date of the appropriation. No payments will be made to the Grantee until this grant contract is fully executed.

1.2 *Expiration date:*

June 30, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 *Survival of Terms.*

The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property Rights; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue, 15. Data Disclosure and 20. Resource Management and Protection.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn. Stat.16B.97 Subd. 4 (a) (1) and comply with Attachment A, Project Budget and Scope of Work, which is incorporated and made a part of this contract.

The Grantee agrees to complete the project in accordance with the approved budget to the extent practicable and within the project period specified in the grant contract. Any material change in the scope of the project, budget or completion date shall require prior written approval by the State.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation

The Grantee will be paid for all services performed pursuant to this grant contract not to exceed \$250,000.

(b) Matching Requirement:

Grantee certifies that the following matching requirement for the Grant will be met by Grantee. The total project cost is \$250,000. The Grantee agrees to provide a nonstate match of a least \$0.

(c) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed \$250,000.

4.2 Payment

The State will promptly pay the Grantee after the Grantee presents a payment request and required expenditure documentation for the services actually performed and the State's Authorized Representative accepts the documentation. Invoices must be submitted timely and according to the following schedule: Upon completion of services or up to four requests during the contract period. A final reimbursement of no more than 10% may be withheld until final completion of services.

(a) Federal funds. Payments under this grant contract will not be matched from federal funds.

4.3 Contracting and Bidding Requirements

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in MN:
<http://www.mmd.admin.state.mn.us/debarredreport.asp>

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Joe Unger, Off-Highway Vehicle Consultant, 500 Lafayette Road, St. Paul, MN 55155, 651-259-5279, joe.unger@state.mn.us, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Dennis Thompson, Aitkin County Land Commissioner, 502 Minnesota Ave. N, Aitkin, MN 56431, 218-927-7364, dennis.thompson@co.aitkin.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Agreement Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract

agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 Amendments

Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Agreement Complete

This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 State Audits

(a) A grant agreement made by an executive agency must include an audit clause that provides that the books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the commissioner, the granting agency and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years from the grant agreement end date, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. If a grant agreement does not include an express audit clause, the audit authority under this subdivision is implied.

(b) If the granting agency is a local unit of government, and the governing body of the local unit of government requests that the state auditor examine the books, records, documents, and accounting procedures and practices of the grantee or other party according to this subdivision, the granting agency shall be liable for the cost of the examination. If the granting agency is a local unit of government, and the grantee or other party requests that the state auditor examine all books, records, documents, and accounting procedures and practices related to the grant, the grantee or other party that requested the examination shall be liable for the cost of the examination.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law

10.2 Intellectual Property Rights

(A) *Intellectual Property Rights.* The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and

service marks in the Works and Documents *created and paid for under this contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

(B) *Obligations*

1. *Notification*. Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.

2. *Representation*. The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee’s expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee’s or the State’s opinion is likely to arise, the Grantee must, at the State’s discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers’ compensation insurance coverage. The Grantee’s employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers’ Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State’s obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity

Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State’s Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press

releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 Signage

Any site funded by this grant contract shall display a sign at a prominent location at the entrance to the site and in a form approved by the State that acknowledges funding through this grant.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement.

Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 (a) Termination by the State

The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

(b) Termination by The Commissioner of Administration

The Commissioner of Administration may unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.2 Termination for Cause

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.1 Termination or Reduction for Insufficient Funding

The state can reduce or terminate this grant contract if:

- (a) It does not obtain funding from the Minnesota Legislature.
- (b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Sponsor. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Sponsor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the SPONSOR notice of the lack of funding within a reasonable time of the State's receiving that notice.

14.4 Termination by Contract

This Grant Contract may also be terminated upon mutual written agreement by the State and the Sponsor.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Affirmative Action and Non-Discrimination

- (a) The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified (Minn. Stat. 363A.02). The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.
- (b) The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship, (Minnesota Rules, part 5000.3500).
- (c) The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

17 Americans with Disabilities Act and Final Guidelines for Outdoor Developed Areas

The Grantee shall construct, operate, and maintain all facilities and programs in compliance with all state and federal accessibility laws, regulations, and guidelines including the Final Guidelines for Outdoor Developed Areas. Information on compliance with the Americans with Disabilities Act is available at U.S. Access Board.

18 Reporting

The Grantee shall submit a progress report, in a form prescribed by the State, by January 1 of each year during the term of this grant contract. A final report must be submitted with the request for final reimbursement. Forms will be provided by the State.

19 Inspections

The State's authorized representatives shall be allowed, at any time, to conduct periodic site visits and inspections to ensure work progress in accordance with this grant contract, including a final inspection upon project completion. Following closure of the project, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred.

20 Resource Management and Protection

The Grantee shall protect, manage and maintain, or cause to maintain, the property acquired and/or developed pursuant to this grant contract. Properties shall be kept reasonably safe for public use, if applicable. All state and federal accessibility laws, regulations and standards shall be adhered to. Vegetation management and similar safeguards and supervision shall be provided to the extent feasible. Buildings, roads, trails and other structures and improvements, if any, shall be kept in reasonable repair

throughout their estimated lifetime to prevent undue deterioration.

The Grantee shall keep the facility open to the general public at reasonable hours and at times of the year consistent with the purpose and type of use of the property and appropriate management and protection of natural resources.

21 Invasive Species Prevention

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Operational Order 113 is incorporated into this contract by reference. The grantee shall prevent invasive species from entering into or spreading within a project site by cleaning equipment and clothing prior to arriving at the project site.

If the equipment or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by Grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The Grantee or subcontractor shall dispose of material cleaned from equipment and clothing at a location determined by the Grantee or their representative. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

22 Conflict of Interest

It is the policy of the State to work to deliberately avoid actual and potential conflict of interests related to grant making at both the individual and organizational levels.

A conflict of interest (actual or potential) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

The Grantee, by signing this contract with the State, certifies it has read and understands the Office of Grants Management Conflict of Interest Policy 08-01, will maintain an adequate Conflict of Interest Policy and, throughout the term of the contract, monitor and report any actual or potential conflicts of interest to the State's Authorized Representative.

23 Minnesota Historical Sites Act and Minnesota Field Archaeology Act

For projects involving land acquisition and/or construction, the State Historic Preservation Office must review the project to determine if the site is a potential location for historical or archeological findings. If the State Historic Preservation Office determines that a survey is required, the survey would need to be completed prior to any site disturbance for development projects and prior to the final reimbursement of the grant funds for acquisition projects.

24 Pollinator Best Management Practices

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to Minn. Stat. 84.973. Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to December 2014 version](#).

25 Force Majeure.

Neither party shall be responsible to the other or considered in default of its obligations within this Contract to the extent that performance of any such obligation is prevented or delayed by acts of God, war, riot, disruption of government, or other catastrophes beyond the reasonable control of the party unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure to perform. A party relying on this provision to excuse performance must provide the other party prompt written notice of the inability to perform and take all necessary steps to bring about performance as soon as practicable.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by SWIFT Stat. § 16A.15

Signed: Karen Potvin
63FBE77957A34A8

Date: September 12, 2023

SWIFT Contract/PO No(s): 236066/PO# 3000239839

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: Land Commissioner

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

Attachment A, Project Budget and Scope of Work



Direct Appropriation project cost breakdown.



The projects that are out right funded by the MNDNR Dedicated accounts will directly aid in the maintenance of the Northwoods Regional ATV Trail system. The Northwoods Regional ATV Trail system is one of the largest trail systems in Minnesota with over 340 miles now. As an Alliance of the great system we are grateful for the appropriation.

Listed below are the projects that the trail system will be conducting with the Funding.

Summary: the following clubs and projects are listed below for the First of Two contracts that will be conducted in the use of the \$500,000.00 for maintenance on highly impacted areas on the Northwoods Regional ATV Trail system.

2024 Contract dedicated funding appropriation:

Contract #1: \$250,000.000

Trail Project Break Down Dedicated Funds	
Blind lake	\$ 23,927.00
Project	Grand Canyon fix (West County Road 29)
North Soo line	\$ 80,000.00
Project	surface hardening
Lawler	\$ 22,162.50
Project	gravel spreading northwest loop
Redtop	\$ 35,562.50
project	Southeast run graveling
Project	fix up foxy
Solana	\$ 56,362.50
Project	8 miles of dozer work on the south end
Moose River Trails (Over the Hills Gang)	\$ 26,798.25
Project	gravel spreading South cedar powerline area
Hill City Connector	\$ 22,162.50
Project	county road 7 to 615th section of trail
Total	\$ 266,975.25

Attachment A, Project Budget and Scope of Work

Project Summary's and Descriptions:

Trail: North Soo line

Maintenance operator: Aitkin County

Amount: \$80,000.00

Description: The North and South Soo line are the backbones of the Northwoods ATV Trail system. Throughout the Soo lines there are large areas of wash-boarding due to the high traffic numbers and lack of binding aggregate to make for a proper trail bed. This project will consist of Contractor work in the process of combing binder aggregate back into the Soo Grade trail footprint to firm up the trail and mitigate wash boarding from occurring on the trail. This is a high priority project due to the nature of the trail system and amount of consistent traffic. Numerous reports of unstable driving occur on a monthly basis.

Cost Break Down:

100	Contractor Dozer work D6	\$ 155.00	=	\$ 15,500.00
300	Vehicle miles checking on work conducted	\$ 0.54	=	\$ 162.50
3200	1600 yards per Soo line (north + south)	\$ 25.00	=	\$ 80,000.00
10	Labor hours/ Admin hours	\$20.00	=	\$ 200.00
	Total Cost		=	\$ 95,862.50

Elevation

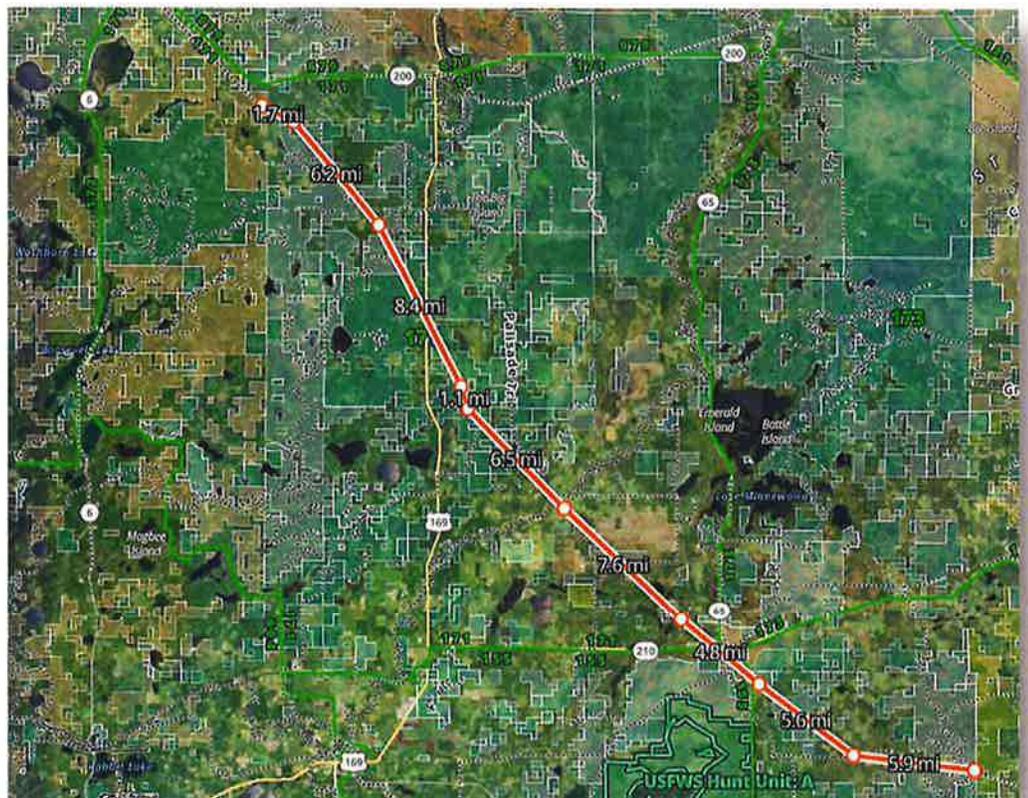


Hide on map

Distance
↔ 47.6 mi

Elevation Gain
↗ 162 ft

Elevation Loss
↘ 223 ft



Attachment A, Project Budget and Scope of Work

Trail: Blind Lake Connector

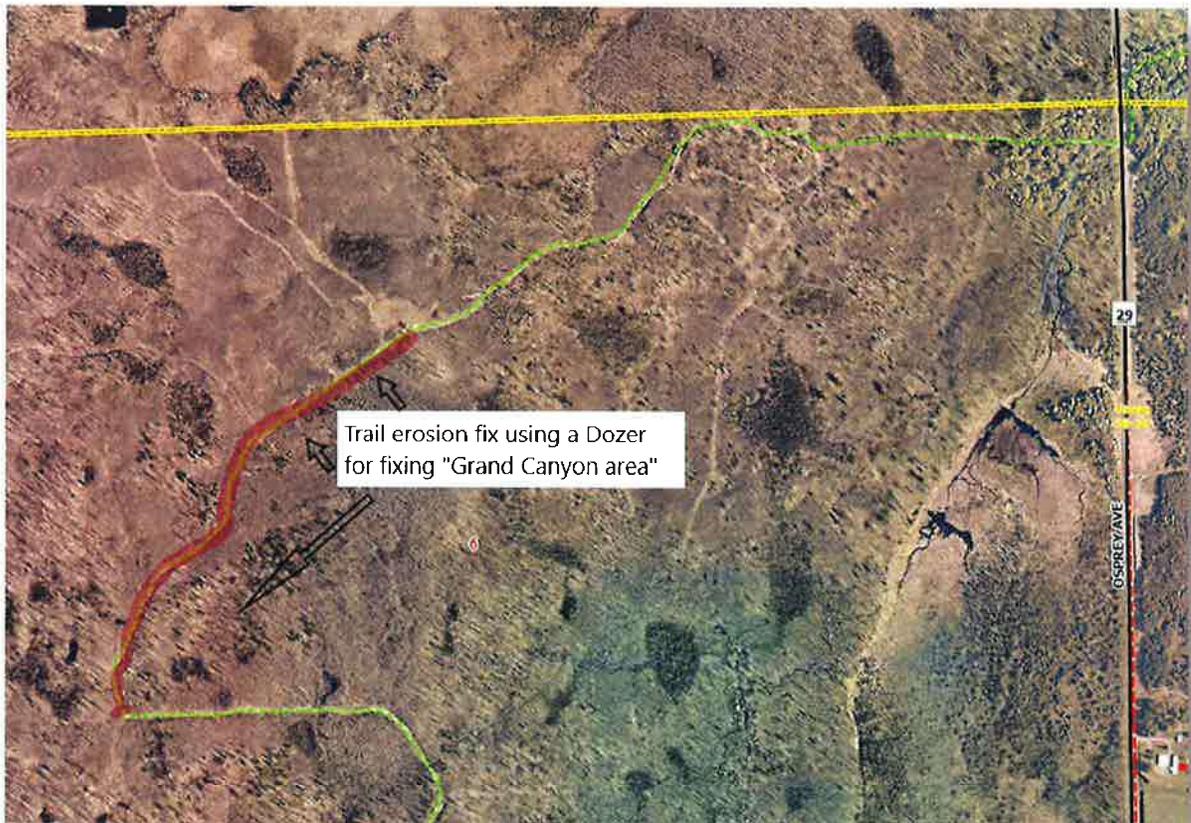
Maintenance operator: Blind Lake ATV Club

Amount: \$23,927.00

Description: The blind lake connector has a variety of elevation gains and falls. In the particular area a 0.5 mile of 5% grade exist and has resulted in large amounts of erosion. The plan is to have a contractor rebuild the soil erosion catches and spreading of material to help catch water versus having it run down the trail.

Cost Break Down:

100	Contractor Dozer work D6	\$ 165.00	=	\$ 16,500.00
50	Vehicle miles checking on work conducted	\$ 0.54	=	\$ 27.00
240	1600 yards per Soo line (north + south)	\$ 30.00	=	\$ 7,200.00
10	Labor hours/ Admin hours	\$20.00	=	\$ 200.00
		Total Cost	=	\$23,927.00



Attachment A, Project Budget and Scope of Work

Trail: Lawler

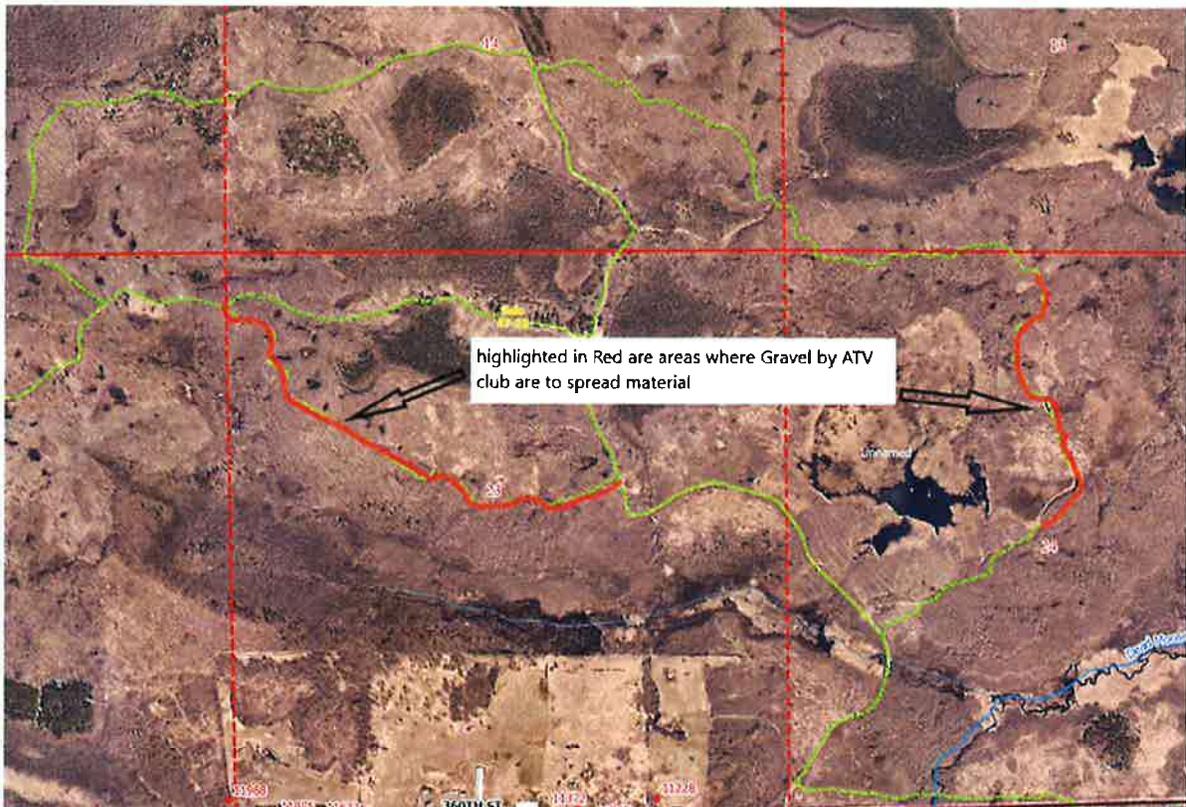
Maintenance operator: Up-North Riders ATV Club

Amount: \$22,162.50

Description: The project is a continuation of an ongoing effort to repair worn areas and water holes on the Turnock loop section of the ATV Trail system. This will consist of contractor spreading material and use of a Track hauler rented by RMS for hauling and spreading material.

Cost Break Down:

3	Track Hauler Rental (\$3300 per week)\$ 3300	=	\$ 6,600.00
300	Vehicle miles checking on work conducted \$ 0.54	=	\$ 162.50
3200	1000 yards per Soo line (north + south) \$ 10.00	=	\$ 10,000.00
120	Labor hours/ Admin hours \$20.00	=	\$ 2,400.00
30	Contractor W/skidloader \$100.00	=	\$ 3,000.00
	Total Cost	=	\$ 22,162.50



Attachment A, Project Budget and Scope of Work

Trail: Redtop

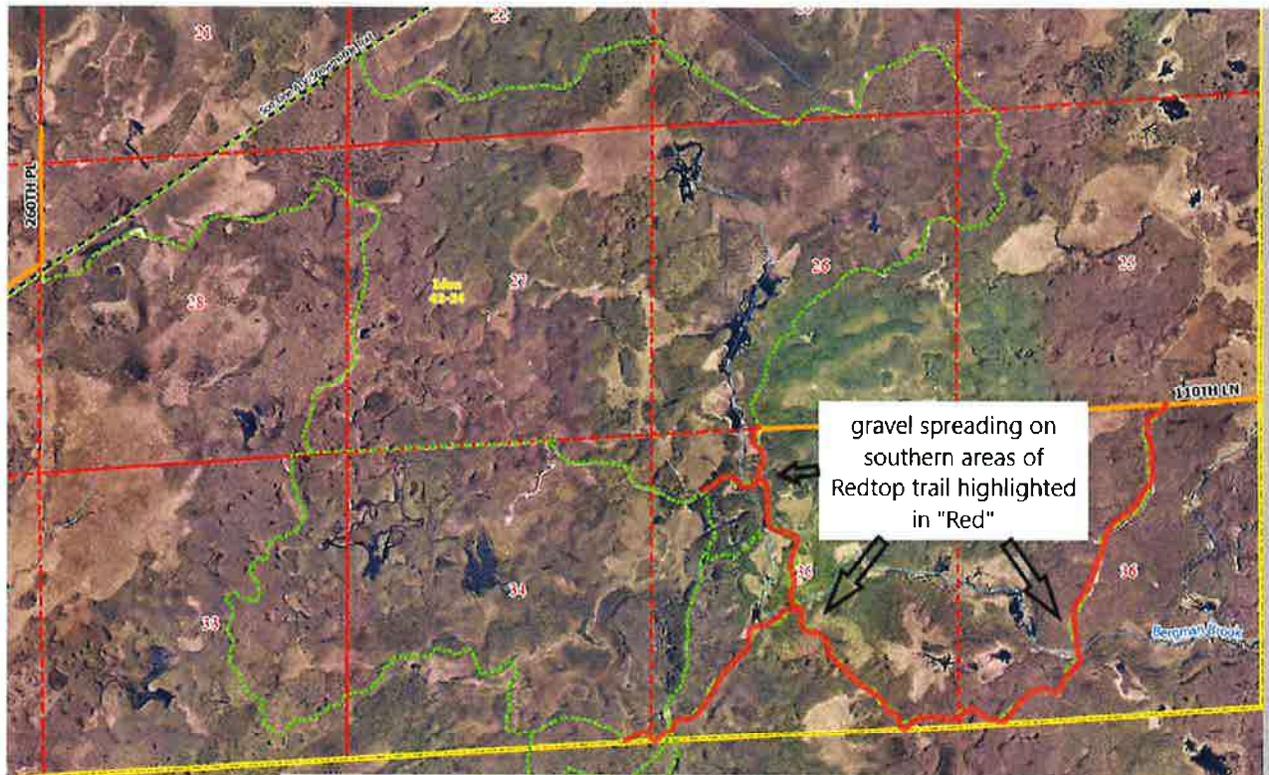
Maintenance operator: Mille Lacs Driftskippers

Amount: \$35,562.50

Description: Redtop trails are some of the most used trails in the entire Northwoods Regional ATV Trail system. The use of Mille Lacs Driftskippers machines, along with use of contractors will be utilized for spreading gravel throughout the Southeast run trail segments along with the Clear cut road and other sections of the trails where water holes and erosion have occurred to help maintain the trail beds.

Cost Break Down:

200	Dump truck hauler 80hp	\$ 65.00	=	\$ 13,000.00
300	Vehicle miles checking on work conducted	\$ 0.54	=	\$ 162.50
3200	1000 yards developed material	\$ 10.00	=	\$ 10,000.00
120	Labor hours/ Admin hours	\$20.00	=	\$ 2,400.00
100	Contractor W/skidloader	\$100.00	=	\$ 10,000.00
		Total cost =		\$ 35,562.50



Attachment A, Project Budget and Scope of Work

Trail: Solana ATV Trail loops

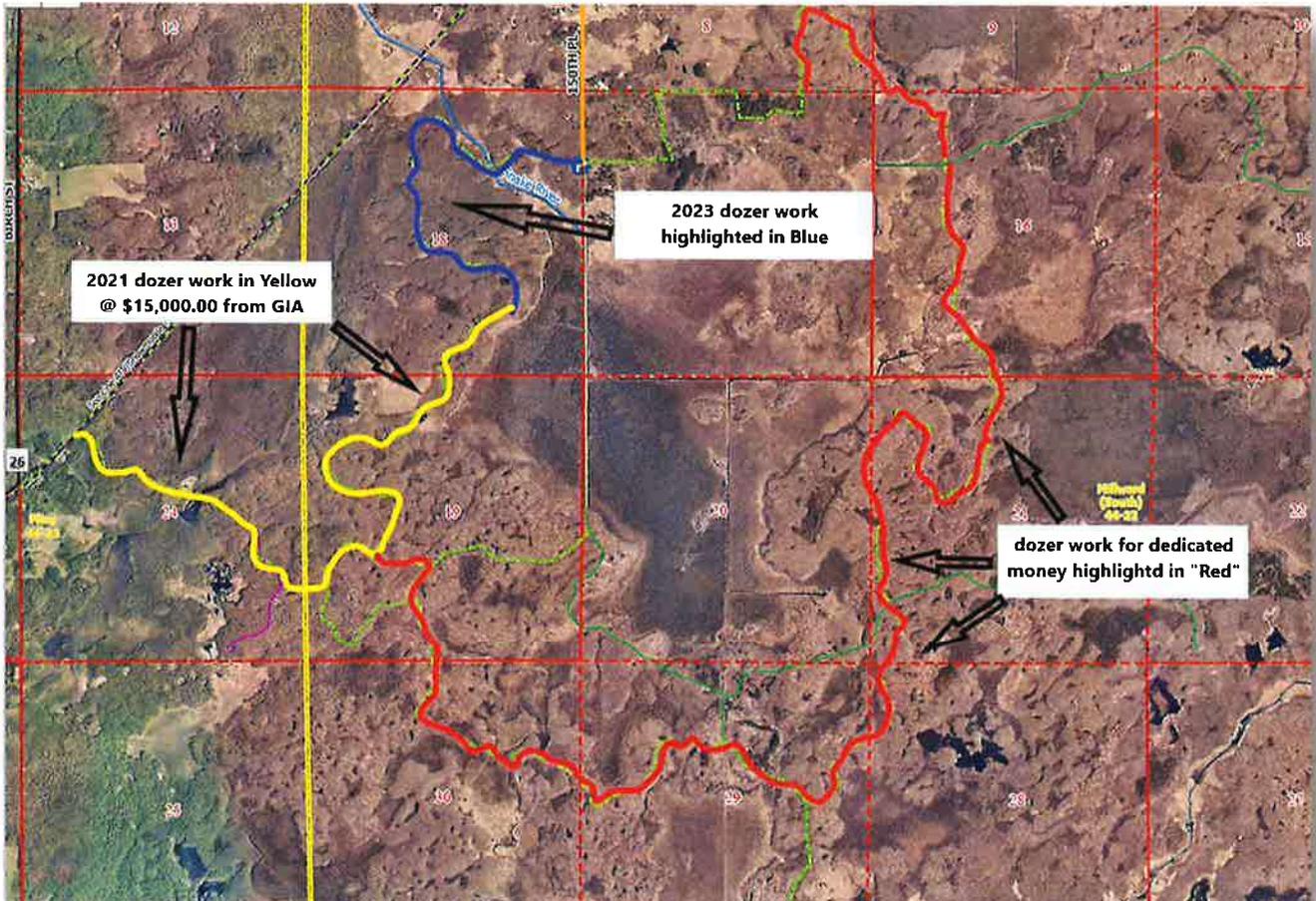
Maintenance operator: Whitepine Riders ATV club

Amount: \$56,362.50

Description: The Solana ATV Trail loops are another area that are used in large amounts by ATV Recreationalists. Due to the nature of its location Solana experiences a lot of riders from the metro area coming for day use scenarios which amounts to large amounts of traffic. With this project it would amount to the continuation of using a Dozer to rebuild aging and deteriorating trail beds and shearing of vegetation that is overcrowding the ATV Trails. Roughly 8 miles of dozer work is to be conducted. Use of contractor will be the exclusive work force on this project. further work beyond the scope of this will be using a track hauler to deliver gravel throughout the trail areas that are fixed. RMS rental @ \$3,300 per week.

Cost Break Down:

240	Contractor work with large dozer	\$ 165.00	=	\$ 39,600.00
300	Vehicle miles checking on work conducted	\$ 0.54	=	\$ 162.50
500	Contractor gravel delivered to stockpile area	\$ 25.00	=	\$ 12,500.00
40	Labor hours/ Admin hours	\$20.00	=	\$ 800.00
1	RMS track hauler	\$3300.00	=	\$ 3,300.00
Total cost =				\$ 56,362.50



Attachment A, Project Budget and Scope of Work

Trail: Moose River ATV Trails

Trail Location: (South Wren & South Cedar Lake Loops) Approximately 5.1 miles of trail beginning at the intersection of Emily /Outing “A” Trail and Wren Lake Loop, extending to the east on Wren Lake loop intersecting with Cedar Lake Loop, then extending east to intersection of Cedar Lake Loop and Pikus Forest Road. Trail accessible by Pikus Forest Road or Emily Outing “A” Trail

Maintenance operator: Over the Hills Gang ATV Club

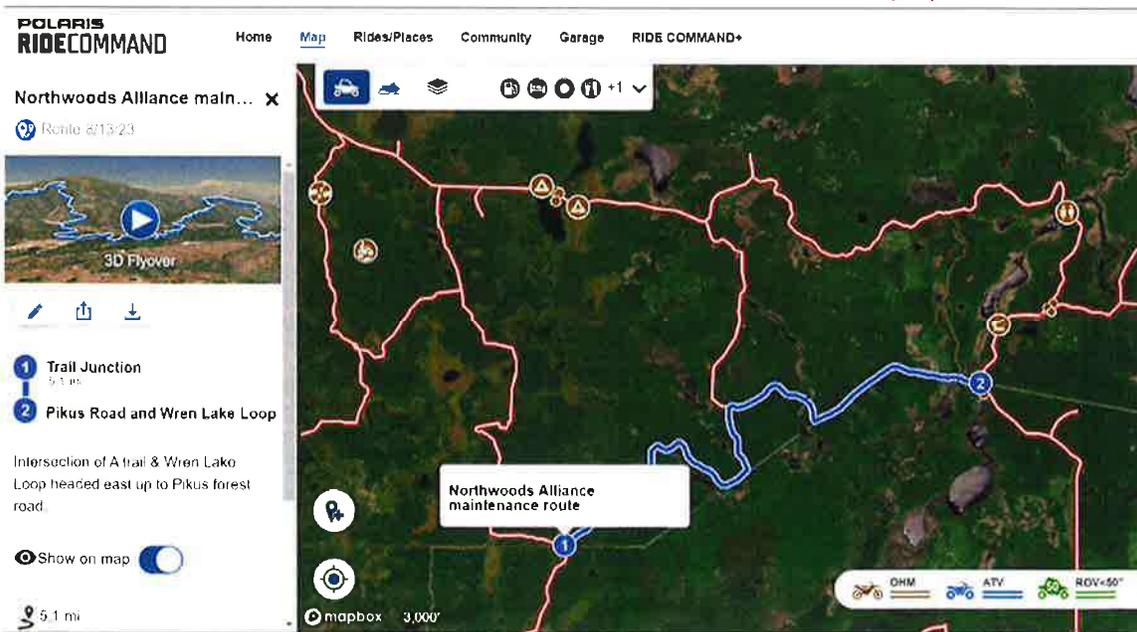
Amount: NTE \$ 26,798.25 (Contract 1)

Description: Trail area is a remote area of trail that has numerous water holes, areas of trail braiding, and exposed large rock. A majority of the trail runs near power line easement and not a timber haul route. This trail section needs work to elevate grade by adding gravel, ditching as needed with excavator placing excavated material on the trail, dozing /grading to crown and slope trail for proper storm water drainage, repairs to dry route next to wet route areas, and removal of large rocks. Repairs to the trail will be carried out by contractors.

- Area 1: Mile 0 to Mile 2.1 (“A” Trail Intersection and Wren Lake Loop) Forest Trail
- Area 2: Mile 2.1 to 2.4 (Wren Lake Loop near Power Line)
- Area 3: Mile 2.4 to 2.8 (Wren Lake Loop to Cedar Lake Loop Intersection) Forest Trail
- Area 4: Mile 2.8 to 3.7 (Cedar Lake Loop to Power Line) Forest Trail
- Area 5: Mile 3.7 to 5.1 (Cedar Lake Loop near Power Line)

Cost Break Down:

120	Operator & Equipment per hr.	\$ 150.00	=	\$ 18,000.00
150	Vehicle miles checking on work conducted	\$ 0.655	=	\$ 98.25
200	Contractor gravel delivered to stockpile area	\$ 25.00	=	\$ 5000.00
20	Labor hours/ Admin hours	\$20.00	=	\$ 400.00
1	RMS track hauler	\$3300.00	=	\$ 3,300.00
Total cost =				\$26,798.25



Attachment A, Project Budget and Scope of Work

Trail: Hill City Connector

Maintenance operator: Northwoods Quads ATV Club

Amount: \$ 22,162.50

Description: The Hill City connector trail is looking to fix a very loose section of road that consists of large water holes and un-favorable trail aggregate that results in water hole development and ruts. The plan for this area will be to spread a class 5 equivalent gravel material to firm up soils and trail bed to allow for water run off and proper trail riding function. Use of contactors for delivery and spread of material, followed up with club equipment use will mitigate the maintenance area.

Cost Break Down:

450	Dump truck hauling material	\$ 30.00	=	\$ 13,500.00
300	Vehicle miles checking on work conducted	\$ 0.54	=	\$ 162.50
100	Labor hours/ Admin hours	\$20.00	=	\$ 2,000.00
100	Labor W/skidloader	\$65.00	=	\$ 6,500.00
			Total cost =	\$ 22,162.50

Hill City Connector: Material spreading and contractor work for rehabbing old trail bed.

Coordinates 46.92901, -93.59288 Copy

Elevation



Hide on map

Distance

↔ 1.7 mi

Elevation Gain

↗ 0 ft

Elevation Loss

↘ 0 ft



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Approve Northwoods ATV Trail Grant Appropriation

WHEREAS, The Northwoods ATV Trail system has been awarded a grant appropriation from the State of Minnesota for maintenance of the trail system, and

WHEREAS, This is the first of two \$250,000 grants that will be executed for a total appropriation of \$500,000.

NOW, THEREFORE, BE IT RESOLVED, Aitkin County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements and regulation as stated in the grant agreement, and

BE IT FURTHER RESOLVED, That the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County, and

BE IT FURTHER RESOLVED, Aitkin County names the fiscal agent for this project as:

Aitkin County Land Department
502 Minnesota Avenue N.
Aitkin, MN. 56431

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Approve Out-of-State Travel for Training - Forestry Conference

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: DJ Thompson	Department: Land Department
-------------------------------------	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

The Northern Forest Birds Network in partnership with the Upper Mississippi/Great Lakes Joint Venture will be holding a two day conference in Ashland Wisconsin on October 17th and 18th.

The conference is titled, "Forestry for Birds in a Changing Climate". I would like to send Senior Forester Tom Parkin and Forester Ryan Mackey to the conference. Registration is \$50 per person and there would be two nights lodging. The two will bunk together in one room.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to approve out of state travel for Land Department foresters Tom Parkin and Ryan Mackey to attend "Forestry for Birds in a Changing Climate" conference in Ashland, Wisconsin.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 350.00

Is this budgeted? Yes No *Please Explain:*

Registration total for 2 people is \$100, then estimating \$250 for 2 nights lodging.

Forestry for Birds in a Changing Climate

Northern Forest Birds Network

Fall Conference

AmericInn, Ashland, WI

October 17-18, 2023



Tues morning

Network Happenings

- 8:00 – 9:00 a.m. REGISTRATION: Networking opportunity
- 9:00 – 9:15 a.m. Welcome & Land Acknowledgment (Authored by *Erin Giese – University of Wisconsin Green Bay*; Read by *Jayme Strange – American Bird Conservancy*)
- 9:15 – 9:45 a.m. Northern Forest Birds Network News (*Ryan Brady – Wisconsin DNR*)
- 9:45 – 10:15 a.m. Upper Mississippi River / Great Lakes Joint Venture Update (*Doug Gorby – U.S. Fish and Wildlife Service*)
- 10:15 – 10:45 a.m. Why It Matters? 3 Billion Birds Lost (*Alexis Grinde – Natural Resources Research Institute (NRRI), University of Minnesota-Duluth*)
- 10:45 – 11:00 a.m. BREAK
- 11:00 – 11:30 a.m. Forestry for Birds soars across Michigan (*Michael Paling – American Bird Conservancy*)
- 11:30 – 12:00 p.m. Forestry for Birds takes flight in Minnesota (*Christian Nelson – Forest Stewards Guild*)
- 12:00 – 12:15 p.m. Intro to best management practices for forest birds (TBD)
- 12:15 – 1:00 p.m. LUNCH

Tues afternoon

Forestry for Birds

- 1:00 – 2:15 p.m. Case examples of managing priority species & habitats (10 minutes each)
- Connecticut Warblers in upland jack pine (*Ryan Brady*)
 - Connecticut Warblers & other boreal species in lowland conifers (*Josh Bednar - NRRI, University of Minnesota-Duluth*)

- Golden-winged Warbler in noncommercial deciduous cover types (*Peter Dieser, American Bird Conservancy*)
- Expanding the central breeding range of Kirtland's Warbler (*Brianne Boan – U.S. Forest Service, Ottawa National Forest*)
- Great Lakes Oak Ecosystems (*Jordan Winkenbach – American Bird Conservancy*)
- Importance of cavity trees to woodpeckers and other forest birds (*Mike North – Minnesota DNR*)

2:15 – 2:30 p.m.	Panel Q&A
2:30 – 2:45 p.m.	BREAK
2:45 – 4:15 p.m.	Breakout groups – Managing forest stands with birds in mind (<i>Michael Paling</i>)
4:15 – 4:30 p.m.	Discussion and wrap-up

Wed morning Integrating Climate Change into Our Work

8:00 – 9:00 a.m.	REGISTRATION: Networking opportunity
9:00 – 9:30 a.m.	Effects of climate change on northern forests (<i>Brad Hutnik – Wisconsin DNR</i>)
9:30 – 10:00 a.m.	Impacts of climate change on forest birds (<i>Alexis Grinde</i>)
10:00 – 10:20 a.m.	Considering landscape resilience (<i>Matt Dallman – The Nature Conservancy</i>)
10:20 – 10:35 a.m.	BREAK
10:35 – 11:00 a.m.	NIACS Climate Change Adaptation Workbook & Regional Resources (<i>Linda Parker – U.S. Forest Service, Wisconsin Initiative on Climate Change Impacts</i>) <ul style="list-style-type: none"> • Caroline Lake Preserve example (<i>Matt Dallman</i>)
11:00 – 11:15 a.m.	Applying adaptation principles: A case study of the Caroline Lake Preserve (<i>Matt Dallman</i>)
11:15 – 11:30 a.m.	Panel Q&A
11:30 – 12:00 p.m.	Discussion and next steps



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Invitation for County Board to attend the NRAC Fall Tour

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: DJ Thompson	Department: Land Department
-------------------------------------	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

I would like to invite the Commissioners to join the Natural Resources Advisory Committee on their Fall Tour. The Tour will be on Monday, October 9th. RSVP required before October 4th so we can get a head count for lunch. Below is the tentative agenda.

9:00 - 9:30 Meet at Land Department office and load bus - Bus will depart at 9:30

10:00 - 10:45 Vispo Recreation Area - Cabin restoration, Sledding Hill, Cross-Country Ski Trails, Pollinator Habitat

11:15 - 12:00 Jewett Forestry Stops - Red Pine Thinning, Planting, and Chemical Release

12:00 - 12:30 Box Lunch at Impoundment - Wood Duck Houses, Wild Rice Production

12:30 - 2:30 Jewett Forestry Stops - Road Projects, Shelterwood, December 2022 Storm Damage

3:30 Return to Aitkin

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
N/A

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Public Hearing - Cannabis Public Use Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dan Guida	Department: Sheriff's Office
-----------------------------------	--

Presenter (Name and Title): Dan Guida, County Sheriff	Estimated Time Needed: 15 Minutes
---	---

Summary of Issue:

A public hearing is scheduled for 10:30 am on Tuesday, September 26, 2023 for public comment on proposed Cannabis Public Use Ordinance.

See attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Hold public hearing.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

COUNTY OF AITKIN
STATE OF
MINNESOTA

ORDINANCE No.: _____

**ORDINANCE REGULATING THE USE OF CANNABIS AND
CANNABIS DERIVED PRODUCTS IN PUBLIC PLACES**

THE AITKIN COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS
AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT

This Ordinance is adopted by the Aitkin County Board of Commissioners for the purpose of protecting public health and safety by REGULATING/PROHIBITING the use of Cannabis and cannabis derived products in public places and places of public accommodation within Aitkin County.

Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, establishes that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes.

Minnesota Session Law 2023, Chapter 63, Art. 4, section 19, codified as Minn. Stat. 342.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis.

The County intends to be proactive in protecting public health and safety by enacting an ordinance that will mitigate threats presented to the public and public health by the public use of cannabis.

Aitkin County (hereinafter “the County”) recognizes the risks that unintended access and use of cannabis products and exposure to cannabis and its effects present to the health, welfare, and safety of members of the public and in particular the youth of the County.

SECTION 2. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

- (a) **Adult-use cannabis flower.** “Adult-use cannabis flower” means cannabis flower that is approved for sale by the Minnesota Office of Cannabis Management or is substantially similar to a product approved by the office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer products.

(b) **Adult-use cannabis products.** “Adult-use cannabis products” means a cannabis product that is approved for sale by the office or is substantially similar to a product approved by the office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.

(c) **Cannabis flower.** “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

(d) **Cannabis product.** “Cannabis product” means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

(e) **Hemp derived consumer products.**

(1) “Hemp derived consumer products” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (i) contains or consists of hemp plant parts; or
- (ii) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

(2) Hemp-derived consumer products does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

(f) **Lower-potency hemp edible.** A “lower-potency hemp edible” means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid; in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabivarin, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;

(7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and

(8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

(g) **Public place.** A “public place” means a public park or trail, public street or sidewalk, any enclosed, indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, or other places of public accommodation.

(h) **Place of public accommodation.** “Place of public accommodation” means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.”

(i) **Exceptions to the definition of public place or place of public accommodation.** “A public place” or “a place of public accommodation” does not include the following:

(1) a private residence, including the individual’s curtilage or yard.

(2) a private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or

(3) on the premises of an establishment or event licensed to permit on-site consumption.

(j) **Smoking.** “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

SECTION 3. PROHIBITED ACTS

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp- derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. *See Minnesota Session Law 2023, Chpt. 63, Art. 1, Sec. 9 codified as Minn. Stat. 342.09, subd. 1(2) and 342.09, subd.1 (7)(iii) and Art. 4, Sec. 19 codified as Minn. Stat. Sec. 152.0263, subd. 5.*

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. *Minnesota Session Law 2023, Chpt.*

63 , Art. 1, Sec. 9 codified as Minn. Stat. Sec. 342.09, subd. 1 (7)(b)(9).

SECTION 4. PENALTY

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor punishable by a fine of up to \$300. Nothing in this ordinance shall prohibit the United States, the State of Minnesota, or the County from investigating or prosecuting any other activity that is a crime under any other federal or state statute or county ordinance.

Subd.2. An alleged violation or violation of this ordinance may be investigated by a peace officer as defined in Minn. Stat. 626.84, Subd. 1. Any alleged violation or violation of this ordinance shall be prosecuted by the Office of the Aitkin County Attorney.

SECTION 5. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect any other section or provision that can be given force and effect without the invalidated section or provision.

SECTION 6. EFFECTIVE DATE

This ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

ADOPTED by the Aitkin County Board of Commissioners this 26th day of September, 2023.

Aitkin County Board Chair

Attest: _____
Aitkin County Administrator

**AITKIN COUNTY
BOARD OF
COMMISSIONERS
NOTICE OF
PUBLIC HEARING
CANNABIS PUBLIC USE ORDINANCE**

Notice is hereby given that the County Board of Aitkin County, Minnesota will hold a public hearing in the County Board Room in the Aitkin County Government Center, 307 2nd Street NW, Aitkin, MN 56431 on Tuesday, September 26, 2023 at 10:30 a.m. The purpose of the public hearing is to review the proposed Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Public Places. Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, established that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes. Art. 4, section 19, codified as Minn. Stat. 342.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis. All interested persons are invited to attend the public hearing and or submit written comments to Aitkin County Sheriff's Office Attn: Sheriff Administration at 218 1st St. NW Aitkin, MN 56431 or email: sheriff@co.aitkin.mn.us. For further information, please contact Aitkin County Administration at (218) 927-7276.

Dan Guida
Aitkin County Sheriff



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Adopt Cannabis Public Use Ordinance Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Dan Guida	Department: Sheriff's Office
-----------------------------------	--

Presenter (Name and Title): Dan Guida, County Sheriff	Estimated Time Needed: 5 Minutes
---	--

Summary of Issue:

Following the open period of public comment both by submission to the County Sheriff's Office of Aitkin and through public hearing, the proposed resolution is to make official the Cannabis Public Use Ordinance.

See attached resolution.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt Cannabis Public Use Ordinance Resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Approve Implementation of Cannabis Public Use Ordinance

WHEREAS, County of Aitkin, State of Minnesota, has drafted a county ordinance for the regulating of use of cannabis and cannabis derived products in public places.

WHEREAS, Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, establishes that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes.

WHEREAS, Minnesota Session Law 2023, Chapter 63, Art. 4, section 19, codified as Minn. Stat. 342.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis.

WHEREAS, Aitkin County has provided proper public notice of proposed cannabis public use ordinance and has held public hearing for said ordinance on date 26 September, 2023 open to public comment.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners hereby adopt and approve the newly established County Cannabis Public Use Ordinance effective at the signing of this resolution.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: 2022 Audit Review / Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	--

Submitted by: Kathleen Ryan	Department: Auditor's Office
---------------------------------------	--

Presenter (Name and Title): Kristen Houle, CPA - CliftonLarsonAllen	Estimated Time Needed: 20 Minutes
---	---

Summary of Issue:

CliftonLarsonAllen (CLA) will present the 2022 Audit to the Board of Commissioners.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



We'll get you there.

CPAs | CONSULTANTS | WEALTH ADVISORS

Aitkin County, Minnesota

Presentation: Exit Conference-
Year Ending December 31, 2022



Agenda

- Required Communications
- Internal Control
- Minnesota Legal Compliance
- Federal Single Audit
- Financial Results
- Key Issues/Summary





Required Communications

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Required Communications

- See separate letter for communication required by various Statements on Auditing Standards
- Unmodified opinion on financial statements





Internal Controls

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Internal Control

- Material Weaknesses – deficiencies in internal control such that there is a reasonable possibility that a material misstatement would not be prevented or detected and corrected on a timely basis
 - Audit Adjustments
 - Financial Reporting Process



Internal Control (Continued)

- Significant Deficiencies - deficiencies in internal control that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance
 - Computer Risk Management
 - Segregation of Duties





Minnesota Legal Compliance

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Minnesota Legal Compliance

- Auditors performed tests of County compliance and completed a 25 page check list related to procedures/guidelines required to be tested by the Minnesota Office of the State Auditor
 - 2022 Items:
 - Publishing of Claims
 - Ditch Special Revenue Fund





Federal Single Audit

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Federal Single Audit

- Major Programs: Medical Assistance (MA) and Coronavirus State & Local Fiscal Recovery Funds (ARPA)
 - Material Weakness:
 - None noted
 - Significant Deficiency:
 - None noted
 - 2021 Item Resolved:
 - Lack of Casefile Review



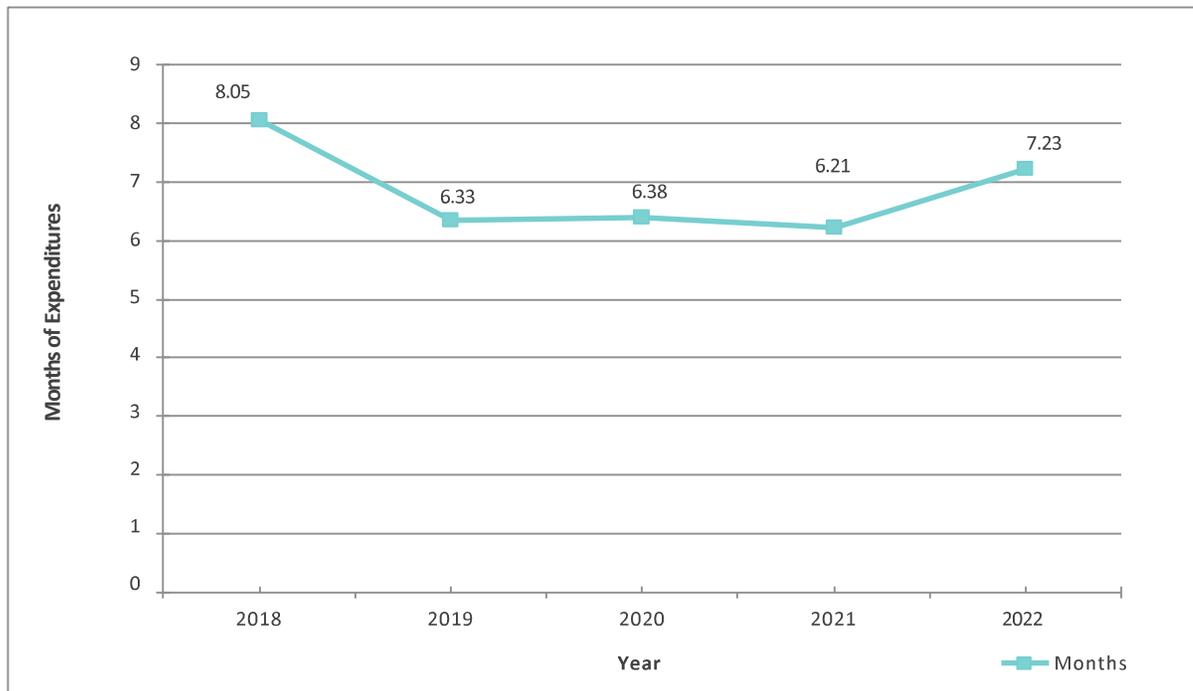


Financial Results

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Financial Results

Months of Expenditures in Fund Balance – All Governmental Funds



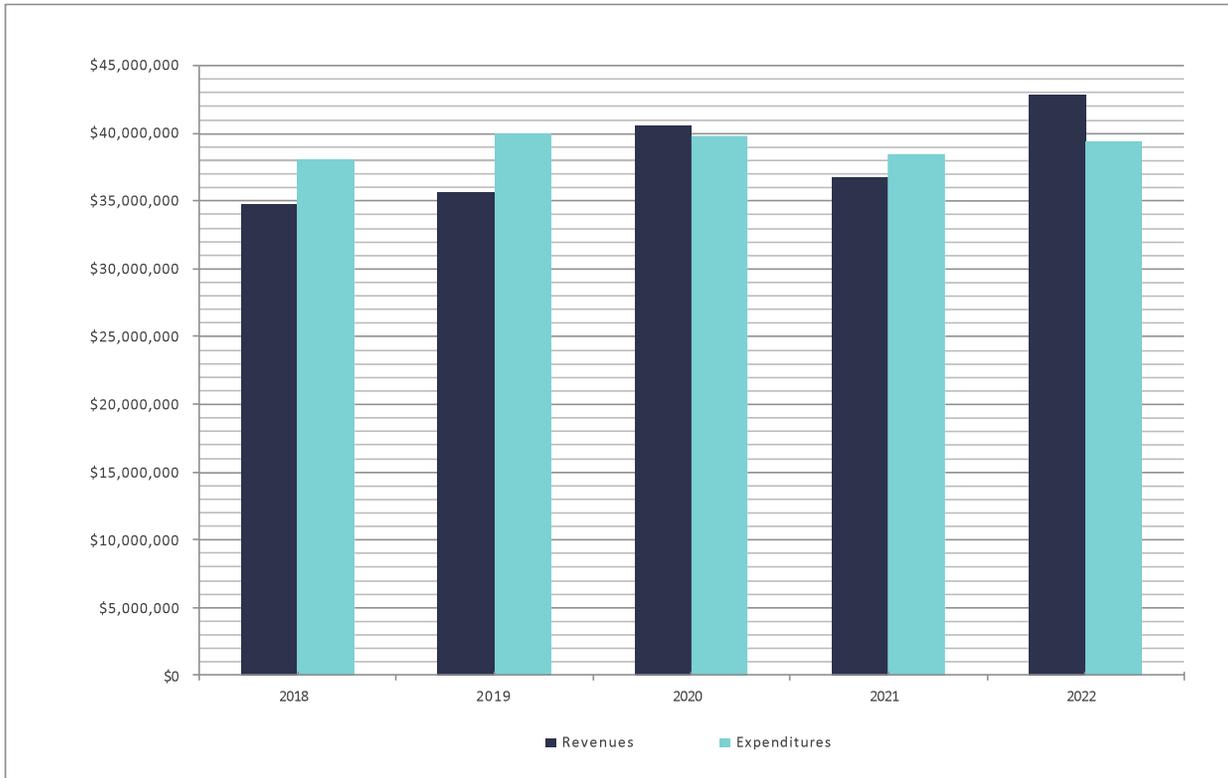
- Recommend no less than 3-5 months
- Slight increase from prior year
- This is “Unrestricted” fund balance
- All 5 years presented above recommendation

	2018	2019	2020	2021	2022
Expenditures	\$ 38,057,497	\$ 39,962,041	\$ 39,751,020	\$ 38,425,573	\$ 39,390,528
Fund Balance	25,541,086	21,088,703	21,150,087	19,895,789	23,740,652



Financial Results

Governmental Funds - Revenues and Expenditures



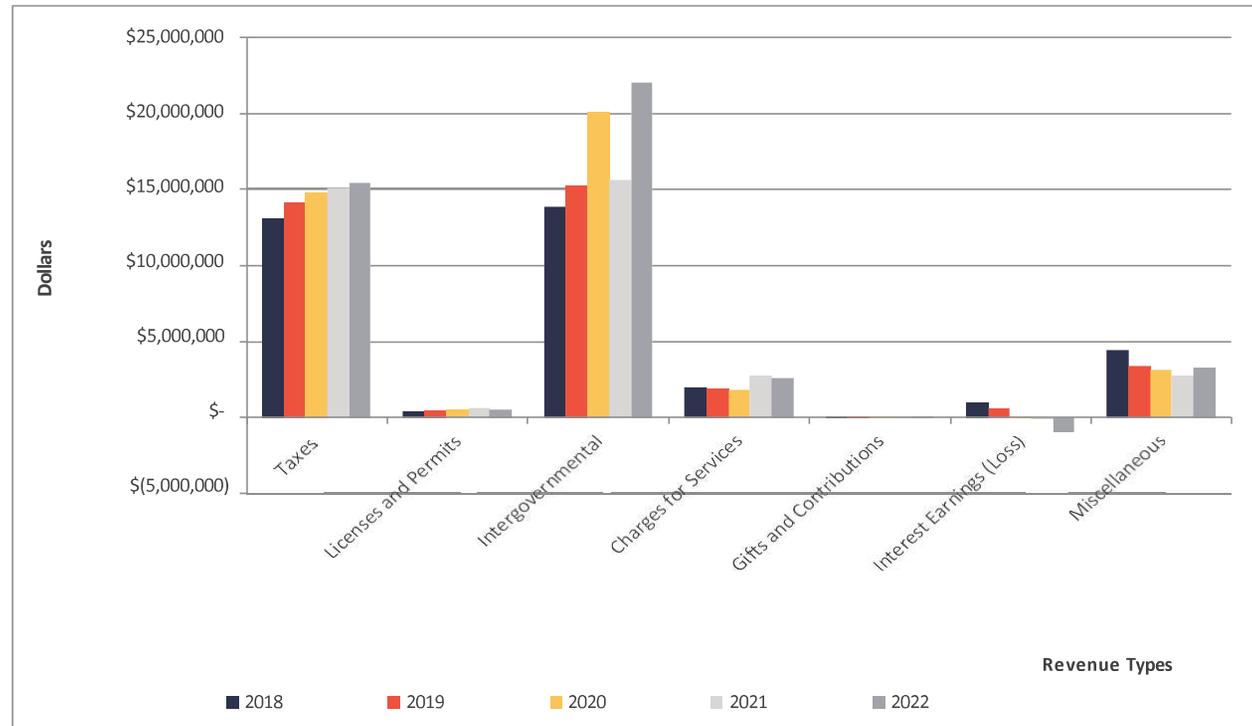
- Expenditures have exceeded revenues 3 out of 5 years
- 2022 revenues exceeded expenditures by approximately \$3,457,000
- Approximately \$6.1M increase in revenues in 2022

	2018	2019	2020	2021	2022
Revenues	\$ 34,701,181	\$ 35,664,270	\$ 40,504,480	\$ 36,708,600	\$ 42,847,133
Expenditures	38,057,497	39,962,041	39,751,020	38,425,573	39,390,528



Financial Results

Revenues – All Governmental Funds

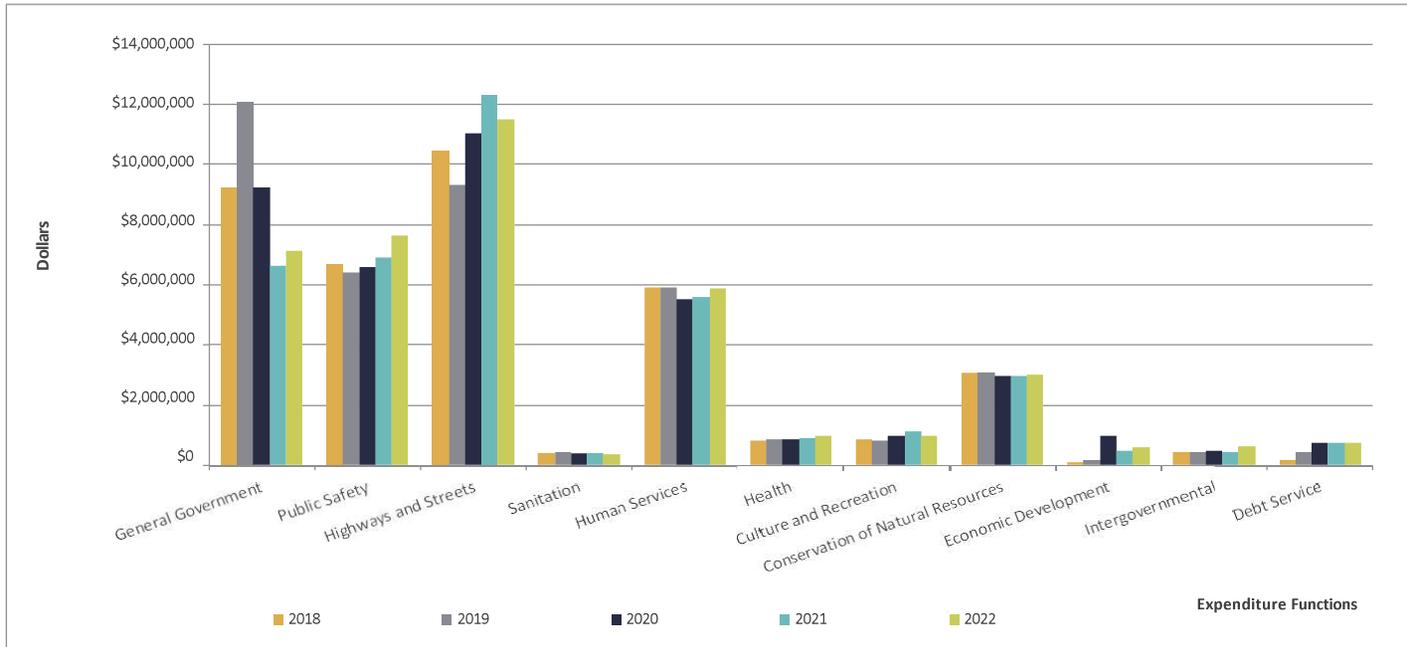


	2018	2019	2020	2021	2022
Taxes	\$ 13,049,901	\$ 14,124,827	\$ 14,784,906	\$ 15,063,799	\$ 15,441,262
Licenses and Permits	397,282	413,704	521,172	630,994	475,719
Intergovernmental	13,872,102	15,272,700	20,131,425	15,551,705	21,973,374
Charges for Services	2,007,674	1,911,355	1,831,233	2,794,582	2,605,436
Gifts and Contributions	8,203	11,075	1,800	15,025	7,505
Interest Earnings (Loss)	950,526	600,520	106,554	(85,301)	(934,659)
Miscellaneous	4,415,493	3,330,089	3,127,390	2,737,796	3,278,496
	\$ 34,701,181	\$ 35,664,270	\$ 40,504,480	\$ 36,708,600	\$ 42,847,133



Financial Results

Expenditures – All Governmental Funds

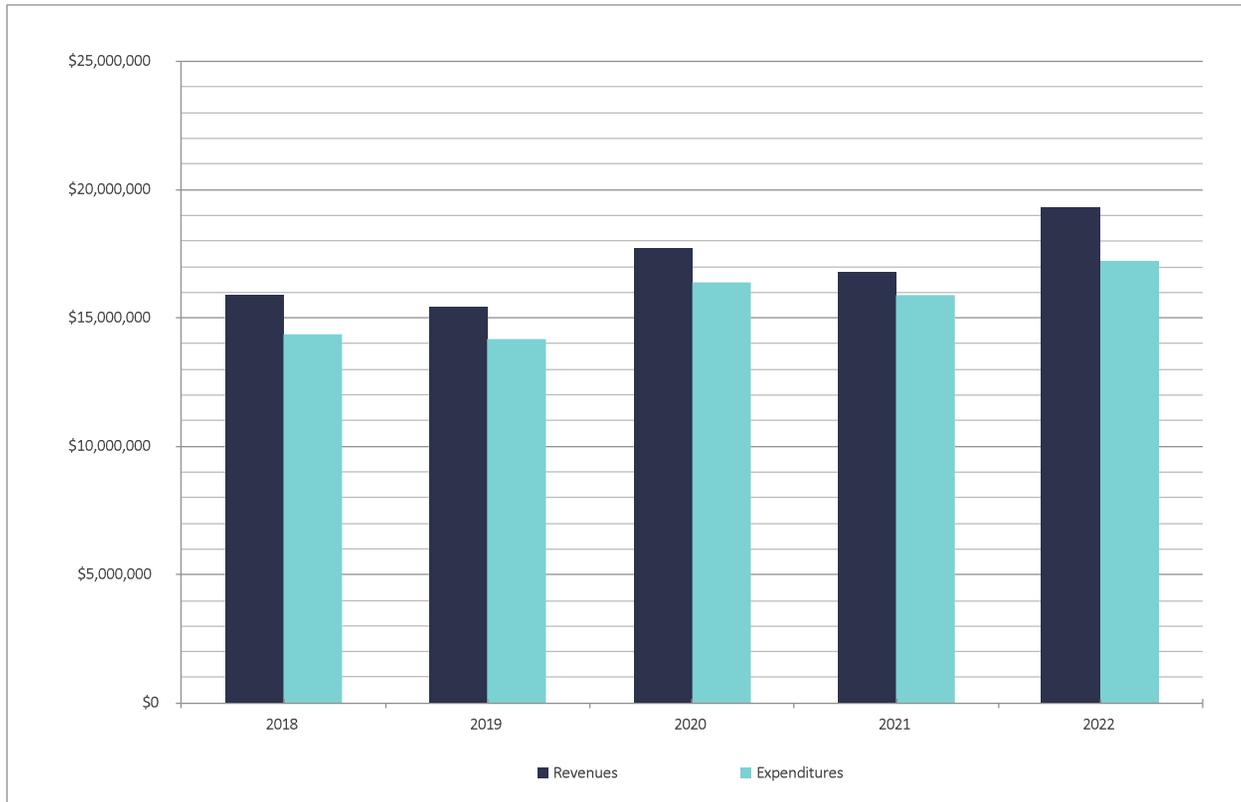


	2018	2019	2020	2021	2022
General Government	\$ 9,247,186	\$ 12,066,449	\$ 9,243,692	\$ 6,619,045	\$ 7,139,703
Public Safety	6,676,136	6,418,388	6,597,503	6,897,173	7,613,726
Highways and Streets	10,443,653	9,313,705	11,031,613	12,305,378	11,492,581
Sanitation	383,192	432,749	398,877	388,321	368,592
Human Services	5,886,145	5,899,657	5,532,839	5,579,136	5,873,835
Health	810,456	870,167	854,230	888,213	971,176
Culture and Recreation	845,137	811,246	950,157	1,133,129	981,922
Conservation of Natural Resources	3,070,755	3,089,608	2,959,077	2,973,064	2,999,939
Economic Development	87,656	171,994	985,591	482,378	595,063
Intergovernmental	442,343	437,020	455,617	419,081	624,272
Debt Service	164,838	451,058	741,824	740,655	729,719
Total	\$ 38,057,497	\$ 39,962,041	\$ 39,751,020	\$ 38,425,573	\$ 39,390,528



Financial Results

General Fund Revenues and Expenditures



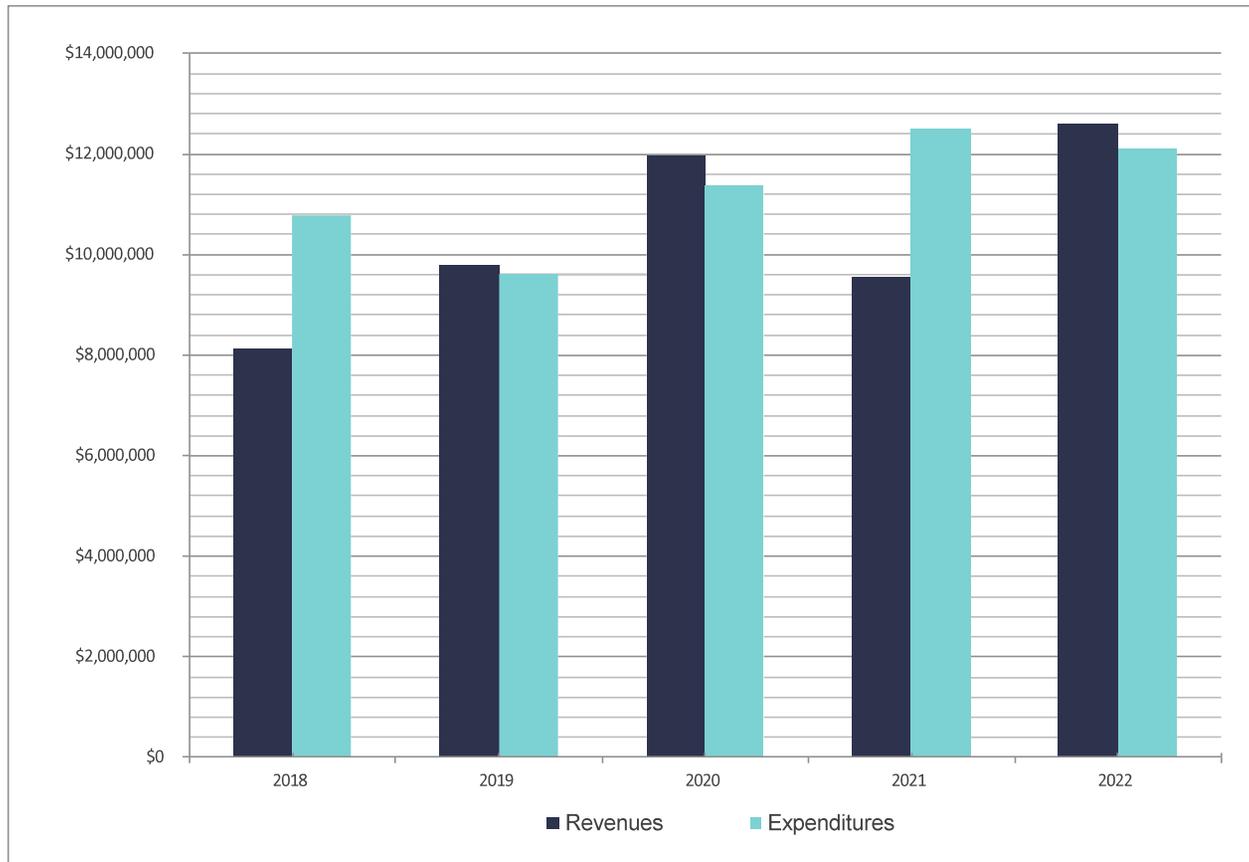
- Revenues in excess of expenditures in all years presented
- Both revenues and expenditures increased from prior year

	2018	2019	2020	2021	2022
Revenues	\$ 15,874,538	\$ 15,450,981	\$ 17,701,249	\$ 16,758,977	\$ 19,290,039
Expenditures	14,351,465	14,171,538	16,376,125	15,868,708	17,170,690



Financial Results

Road and Bridge Fund Revenues and Expenditures



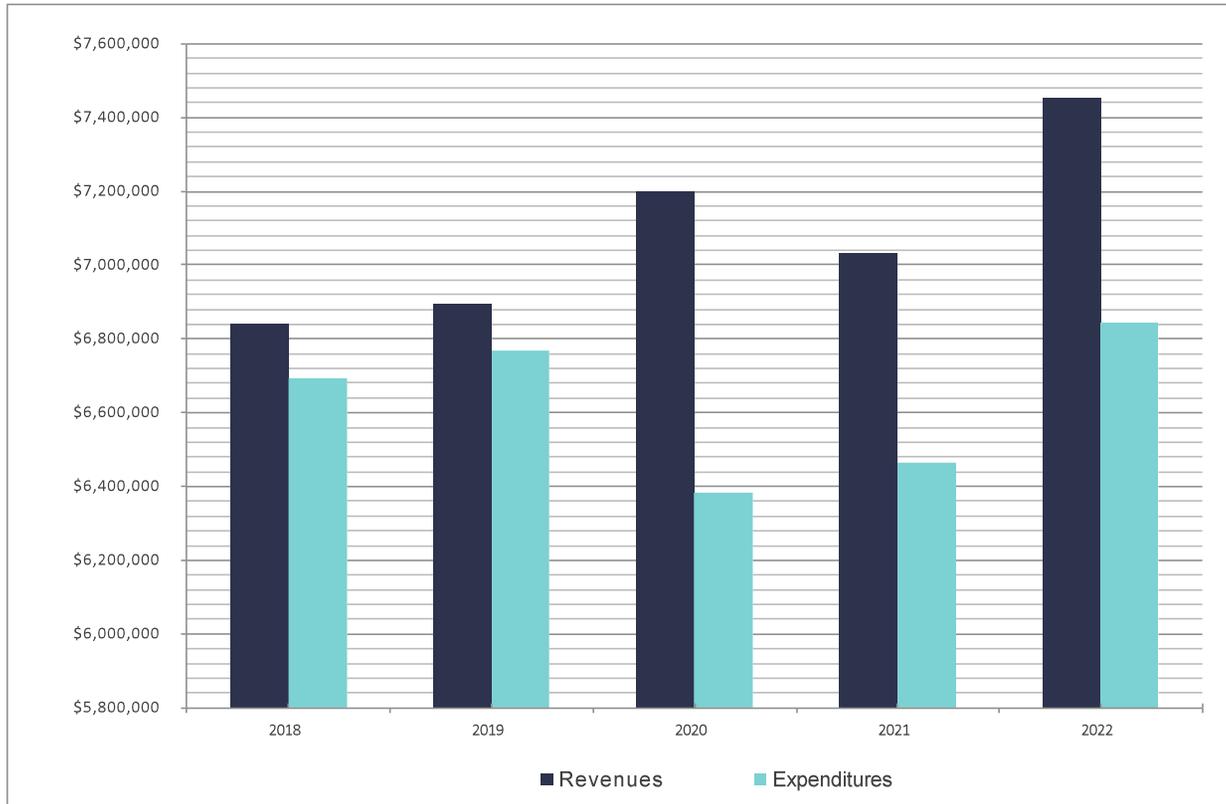
- Timing of when revenues received can make this fund fluctuate more
- Revenues exceeded expenditures in 2022 due to an increase in state aid received

	2018	2019	2020	2021	2022
Revenues	\$ 8,126,931	\$ 9,777,498	\$ 11,941,367	\$ 9,530,689	\$ 12,592,137
Expenditures	10,779,192	9,611,159	11,366,004	12,501,632	12,108,757



Financial Results

Human Services Fund Revenues and Expenditures



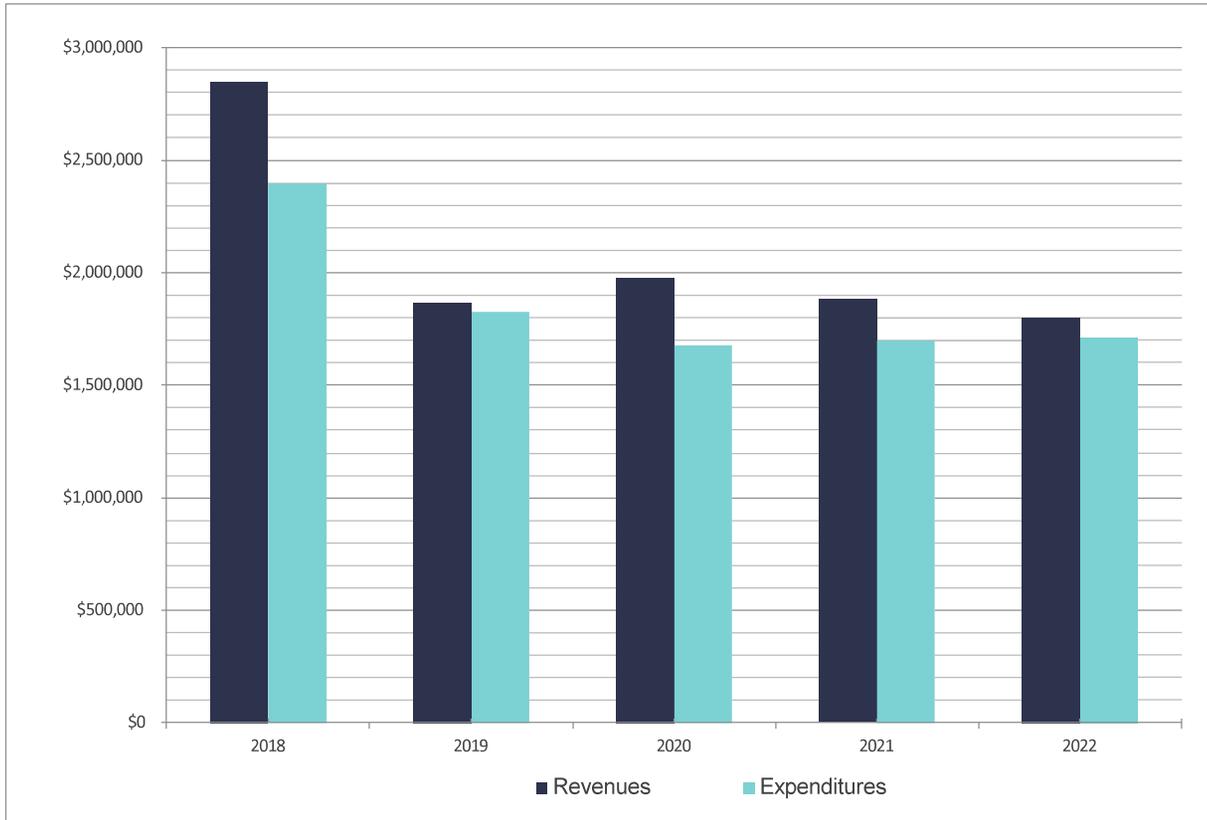
- Revenues in excess of expenditures by approximately \$610,000
- Revenues have exceeded expenditures in all years presented
- Approximately \$378,000 increase in expenditures

	2018	2019	2020	2021	2022
Revenues	\$ 6,836,865	\$ 6,891,613	\$ 7,195,494	\$ 7,033,397	\$ 7,452,211
Expenditures	6,693,964	6,766,658	6,383,352	6,464,182	6,842,093



Financial Results

Trust Fund Revenues and Expenditures



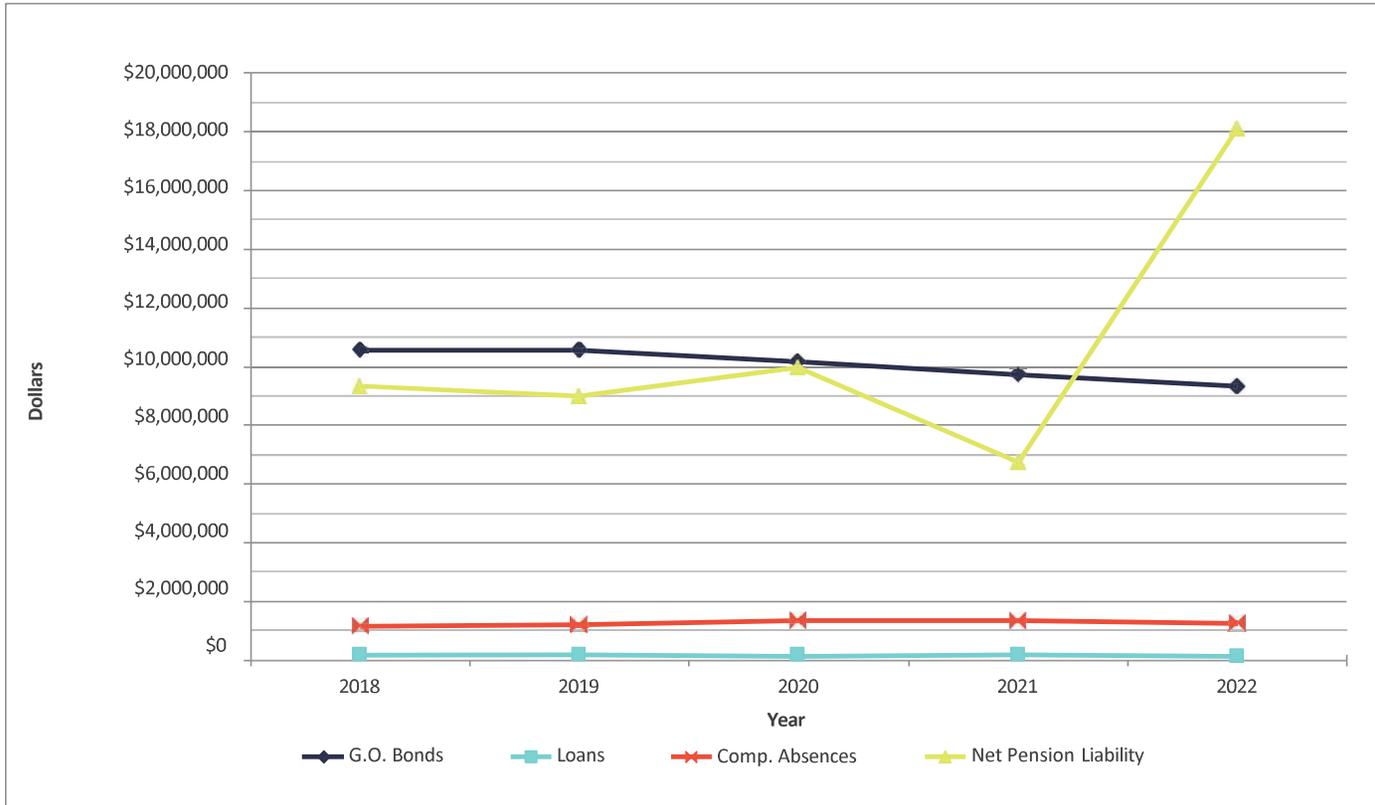
- Revenues in excess of expenditures in all years presented
- Fluctuations due to nature of the fund

	2018	2019	2020	2021	2022
Revenues	\$ 2,848,919	\$ 1,863,028	\$ 1,972,783	\$ 1,880,669	\$ 1,798,477
Expenditures	2,395,550	1,823,914	1,674,299	1,697,337	1,710,252



Financial Results

County Indebtedness – Governmental Activities

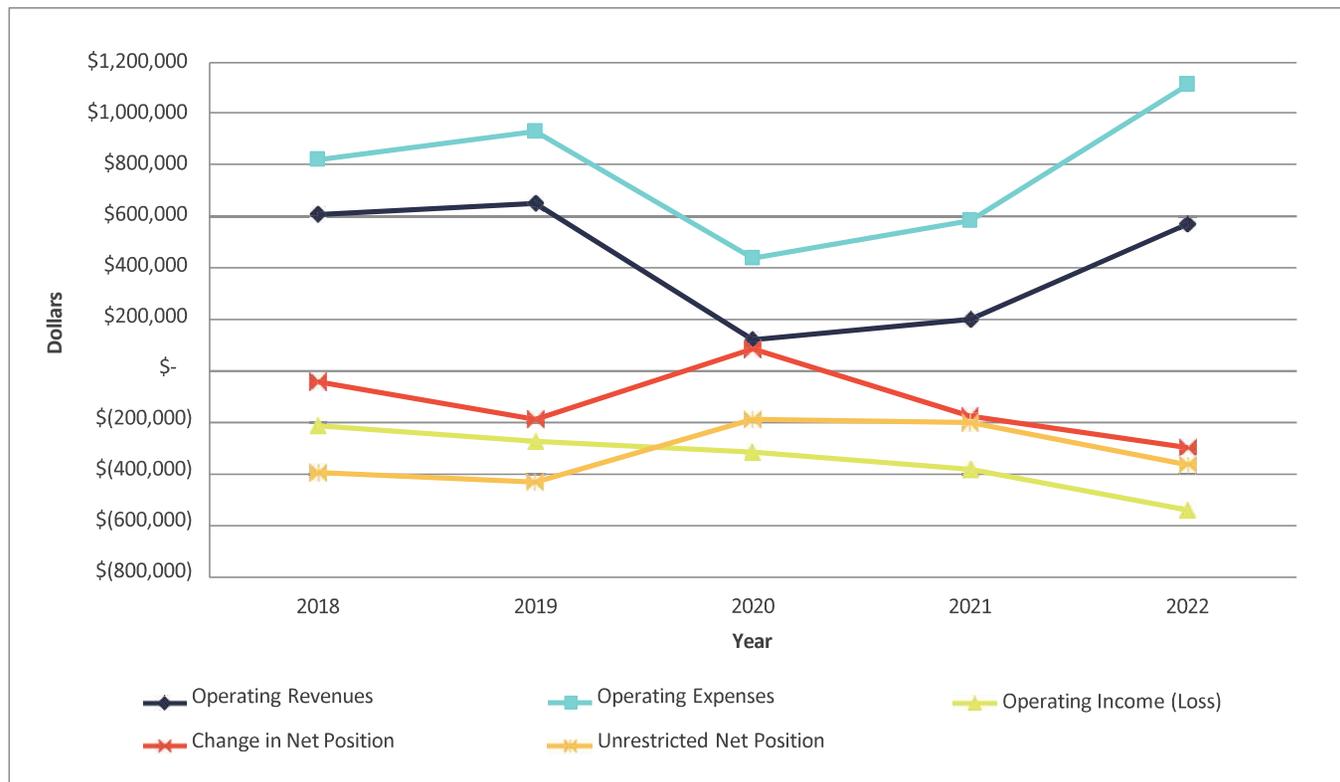


	2018	2019	2020	2021	2022
G.O. Bonds	\$ 10,555,431	\$ 10,547,228	\$ 10,164,025	\$ 9,755,519	\$ 9,347,569
Loans	190,201	164,492	158,358	169,875	144,247
Comp. Absences	1,172,806	1,222,092	1,374,666	1,340,420	1,271,325
Net Pension Liability	9,341,661	8,978,843	9,961,164	6,761,892	18,089,317



Financial Results

Long Lake Conservation Center



	2018	2019	2020	2021	2022
Operating Revenues	\$ 607,535	\$ 652,294	\$ 125,165	\$ 199,011	\$ 569,697
Operating Expenses	819,340	927,242	440,767	582,515	1,109,101
Operating Income (Loss)	(211,805)	(274,948)	(315,602)	(383,504)	(539,404)
Change in Net Position	(40,778)	(189,386)	84,155	(173,610)	(297,600)
Unrestricted Net Position	(390,830)	(431,550)	(184,894)	(200,483)	(361,827)





Key Issues/Summary

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

Key Issues/Summary

- ARPA Funds recognized as revenue (unearned in 2021)
- Overall pretty consistent with prior years
- Accounting Standards Implemented
 - GASB No. 87 – Leases (2022) were immaterial in 2022 but check in the future
- Upcoming Standard Changes for 2023
 - GASB No. 96 – Subscription-Based Information Technology Arrangements (SBITA)
 - Statement on Auditing Standards 143-145



Thank you to all for allowing us to serve you!

Kristen Houle, CPA
Signing Director
320-203-5539
kristen.houle@CLAconnect.com

Eric Smedsrud, CPA
Senior, In-Charge
218-825-2984
eric.smedsrud@CLAconnect.com



CLAconnect.com



CPAs | CONSULTANTS | WEALTH ADVISORS

©2023 CliftonLarsonAllen LLP. CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Amendment to Zoning Ordinance - Solar Energy Systems Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Andrew Carlstrom	Department: Environmental Services
--	--

Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
---	--

Summary of Issue:

In accordance with MN Statutes 394.25 and during the Public Hearing of August 21, 2023 before the Aitkin County Planning Commission, the commission voted unanimously to add Section 18 "Solar Energy Systems" to the Aitkin County General Zoning Ordinance.

According to Rule 11, Ordinances and Procedures of the Board of Commissioners Meeting Procedures and Rules of Business, a first reading only shall be held today, and a second reading requesting Board action be held on October 10, 2023.

Please see attached proposed Solar Energy Systems Ordinance and resolution for your review only.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



EAST CENTRAL MINNESOTA

Ad Proof

Not Actual Size

**AITKIN COUNTY
NOTICE OF HEARING**

The Aitkin County Planning Commission will hold a public hearing on the adoption of amendments to the Aitkin County Zoning Ordinance. The hearing will be conducted on August 21, 2023 at 4:00pm in the Aitkin County Board Room at the Government Center, 307 2nd Street NW, Aitkin, MN 56431. The Planning Commission will make a recommendation on the proposed ordinance and ordinance amendments to the County Board of Commissioners at the regularly scheduled Board meeting with the first reading on August 22, 2023, and the second reading on September 12, 2023.

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apegcm.com

Proposal is adding Section 18 (Solar Energy Systems) to the Aitkin County Zoning Ordinance and includes the following purpose: Aitkin County finds that it is in the public interest to encourage the use and development of renewable energy systems that enhance energy conservation efforts, but result in limited adverse impact on nearby properties. As such, the County supports the use of solar energy collection systems. Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare. The County resolves that the following standards shall be adopted to ensure that solar energy systems and Solar Energy Farms can be constructed within Aitkin County while also protecting public safety and the natural resources of the County. Consistent with the Aitkin County Comprehensive Plan, it is the intent of the County with this Section to create standards for the reasonable capture and use, by households, businesses and property owners, of their solar energy resource, and to encourage the development and use of solar energy. The types of solar energy systems regulated by Section 18: Rooftop or other Architecturally-Integrated Solar Energy Systems, Ground-Mount Solar Energy Systems, Community Solar Energy Systems (Solar Gardens/CSES), and Solar Farms.

Section 18 (Solar Energy Systems) and can be found in its entirety online at: <https://www.co.aitkin.mn.us/> under News & Notices, and is available for public review at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Aitkin County Government Center during regular business hours. Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2nd St NW, Rm 219, Aitkin, MN 56431, by facsimile

Date: 07/21/23

Account #: 485996
Customer: AITKIN COUNTY PLANNING & ZONING

Address: 307 2ND ST NW, ROOM 219
AITKIN

Telephone: (218) 927-3761
Fax: (218) 927-4372

Publications:
Aitkin Independent Age

Ad ID: 1330358
Copy Line: Aug 21 PH Solar Energy Ordinan

PO Number:
Start: 07/26/23
Stop: 08/02/2023

Total Cost: \$175.00
of Lines: 87
Total Depth: 9.694
of Inserts: 2
Ad Class: 150
Phone # (763) 691-6000
Email: publicnotice@apegcm.com
Rep No: MA700

Contract-Gross

(218) 927-4372, or by e-mail to aitkinpz@co.aitkin.mn.us before 4:00pm on August 18, 2023. Please include a full name and complete mailing address with all comments.

Published in the
Aitkin Independent Age
July 26, August 2, 2023
1330358

[SECTION 18]

SOLAR ENERGY SYSTEMS

18.0 **Purpose:**

Aitkin County finds that it is in the public interest to encourage the use and development of renewable energy systems that enhance energy conservation efforts, but result in limited adverse impact on nearby properties. As such, the County supports the use of solar energy collection systems. Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare. The County resolves that the following standards shall be adopted to ensure that solar energy systems and Solar Energy Farms can be constructed within Aitkin County while also protecting public safety and the natural resources of the County. Consistent with the Aitkin County Comprehensive Plan, it is the intent of the County with this Section to create standards for the reasonable capture and use, by households, businesses and property owners, of their solar energy resource, and to encourage the development and use of solar energy.

18.01 **Applicability:**

These regulations shall apply to all solar energy systems producing less than 50 megawatts of power on properties and structures under the jurisdiction of Aitkin County Planning & Zoning. Aitkin County shall refer any application for a large electric power generating plant (LEPGP) to the Minnesota Public Utilities Commission (MN PUC) for approval. A LEPPGP shall be defined as any solar energy system capable of producing more than 50 megawatts of power. All solar energy systems shall abide by all state applicable codes.

18.02 **Types of Solar Energy Systems:**

The following types of solar energy systems shall be regulated by this Section:

a. **Rooftop or other Architecturally-Integrated Solar Energy Systems:** Systems which are accessory to the principal land use, designed to supply energy for the principal use. Rooftop or other architecturally-integrated systems shall be regulated as follows:

- (1) Rooftop or other architecturally-integrated systems are permitted accessory uses in all districts in which buildings and structures are permitted.
- (2) A building permit is required before installing a rooftop or other architecturally-integrated solar energy system.

(3) Commercial rooftop or other architecturally-integrated systems shall blend into design of the building.

b. Ground-Mount Solar Energy Systems: Systems which are accessory to the principal use and designed to supply energy for the principal use. Ground-mount systems shall be regulated as follow:

- (1) Ground-mount are permitted accessory uses in all districts in which buildings and structures are permitted and require a building permit.
- (2) Ground-mount systems shall be subject to the accessory use standards for the district in which they are located, including dimensional standards, such as yard setbacks, and that ground mount systems must meet the structure setback for the particular zone that the system is located on.
- (3) The height of the ground-mounted components shall not exceed 15 feet.
- (4) No ground-mounted solar energy system shall cover or encompass more than the allotted total impervious percent of the property area or lot size for the particular zone.
- (5) No Ground-mount systems are permitted within Short Impact Zones.

c. Community Solar Energy Systems (Solar Gardens/CSES): Applicants of Roof or ground-mount CSES's designed to supply energy for off-site users on the distribution grid (but not for the export to the wholesale market or connection to the electric transmission grid) shall apply for and receive an Interim Use Permit (IUP). The IUP will be valid for five (5) years and must be renewed before the IUP expiration date, to include an application fee and appearing before the Aitkin County Planning Commission. CSES's will be allowed as a principal or accessory permitted use, in all districts unless otherwise regulated or prohibited in this Section:

- (1) Community Solar Energy Systems shall be located on parcels of land no less than five acres in size;
- (2) Prohibited Districts: The County prohibits CSES's within the following zoning district of Shoreland, designated wetlands areas, and within 600 feet of areas designated or formally protected from development by Federal, State, or County Agencies as wildlife habitat, wildlife management areas or designated as National Wild and Scenic land or corridor;
- (3) All CSES's and CSES components must meet the setback, height and coverage limitations (impervious surface) for the zoning district in which the system is located;

- (4) CSES's shall require a building permit, and are subject to the accessory use standards for the zoning district in which they are located;
 - (5) Power and communication lines. All on-site power and communication lines running between banks of solar panels and buildings shall be buried underground on premise;
- d. Solar Farms: Ground-mount solar energy arrays which are the principal use on the property, that are designed for providing energy to off-site users or export to the wholesale market shall be a permitted use in all zones excluding those defined in d(3). A Conditional Use Permit (CUP) will be required for Solar Farms, and farms shall be subject to the following:
- (1) Solar Farms which have a generating capacity of 50 megawatts of power or more shall fall under the jurisdiction of the Minnesota Public Utilities Commission;
 - (2) Solar Farms shall be located on parcels of land no less than five acres in size;
 - (3) Prohibitions: The County prohibits Community Solar Farms within the following zoning district of Shoreland, designated wetland areas, and within 600 feet of areas designated or formally protected from development by Federal, State, or County Agencies as wildlife habitat, wildlife management areas or designated as National Wild and Scenic land or corridor;
 - (4) All Solar Farm components must meet the setback, height and coverage limitations for the zoning district in which the system is located;
 - (5) Power and communication lines. All on-site power and communication lines running between banks of solar panels and buildings shall be buried underground on premise;

18.03 Application Requirements:

- a. An Interim Use Permit (IUP) shall be required for a Community Solar Energy System and a Conditional Use Permit (CUP) for a Solar Farm which is situated, (or is staged to be eventually situated) on a contiguous or aggregate site area footprint larger than 5 acres in size, whether commonly owned/controlled or otherwise.
- b. A CSES or Solar Farm which has the capacity to generate 50 megawatts or more shall fall under the jurisdiction of the Minnesota Public Utilities Commission and shall not be subject to County review.
- c. Landscaping and buffer screening visible from adjacent residential properties and public rights-of-way, shall be submitted to minimize the visual impact of the above grade site improvements. If an applicant can show that proposed site

improvements are not visible from the immediate adjacent properties, or rights-of-ways by existing vegetation or topography, the screening requirement may be waived. The Planning Commission will consider and may impose further details as to the vegetative screening.

- d. A Security and Safety Plan shall be submitted with CSES and Solar Farms applications.

18.04 Conditional Use Permit (CUP) and Interim Use Permit (IUP) Submittal Requirements

- a. CUP applications for solar energy systems shall be accompanied by horizontal and vertical elevation drawings, drawn to scale. The drawings shall show the location of the system components on the property, as well as other elements, including but not limited to the following:
 - (1) Existing features
 - (2) Proposed features
 - (3) Property boundaries
 - (4) Property zoning designations (including district property line and roadway setbacks.
 - (5) Solar arrays, connecting lines, and all affiliated installations and structures.
 - (6) Access points, drive aisles, security features, and fencing.
 - (7) Topography & surface water drainage patterns and treatment systems.
 - (8) Existing and proposed/preserved/protected wildlife corridors.
 - (9) Landscape Plan, including required screening of site perimeter and/or perimeter security fencing.
 - (10) Floodplains
 - (11) Soils
 - (12) Environmental mitigation measures

18.05 Decommissioning Plan

- a. The owner/operator shall submit a decommissioning plan for all solar energy systems to ensure that the owner or operator properly removes the equipment and/or facilities upon the end of the project life or after their useful life. The owner or operator shall decommission the solar panels in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for the removal of all structures and foundations, the removal of all electrical transmission components, the restoration of soil and vegetation, as well as provide a soundly-based plan, ensuring financial resources will be available to fully decommission the site. The disposal of the structures and/or foundations shall meet the requirements of the Aitkin County Solid Waste Ordinance.

- b. The owner/operator of CSES and/or Solar Farm shall provide a current-day decommissioning cost estimate, and shall post a bond, letter of credit or establish an escrow account, including an inflationary escalator, in an amount determined by the Aitkin County Planning Commission or at a minimum of \$1400.00 per acre, to ensure proper decommissioning.
- c. This section is pursuant to the provisions of Minnesota Statutes Section 394.37. It is declared unlawful for any person to violate any of the terms or conditions and violation thereof shall be a misdemeanor.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 10, 2023

By Commissioner: xxx

20231010-xxx

Approve Aitkin County Zoning Ordinance Amendment of Solar Energy Systems

WHEREAS, the Aitkin County Zoning Ordinance currently does not individually address solar energy systems, and Aitkin County finds it is in the public interest to encourage the use and development of renewable energy systems that enhance conservation efforts, but result in limited adverse impact on nearby properties; and

WHEREAS, Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare and resolves that standards shall be adopted to ensure that solar energy systems and solar energy farms can be constructed within Aitkin County; and

WHEREAS, the State of Minnesota is experiencing a marked increase in solar energy systems statewide, which meets the intent of the 2040 carbon-free energy bill goal; and

WHEREAS, in accordance with the Aitkin County Comprehensive Land Use Plan it is the intent of the County, by adding solar energy systems, to create standards for the reasonable capture and use, by households, businesses and property owners; and

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners does hereby authorize the addition of Section 18.0 "Solar Energy Systems" of the Aitkin County Zoning Ordinance

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of October 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 10th day of October 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Planning Commission Denial of Repealing 1945 Restricted Lands Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	--

Submitted by: Andrew Carlstrom	Department: Environmental Services
--	--

Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
---	--

Summary of Issue:

In accordance with MN Statutes 394.25 and during the Public Hearing of August 21, 2023 before the Aitkin County Planning Commission, the commission voted 4:1 in favor of denying the proposed repeal of the 1945 Restricted Lands Ordinance, and to continue the current County process to review future proposed land use requests on a case-by-case basis.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Appoint Representative to the Snake River 1W1P JPA

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 2 Min.
---	---

Summary of Issue:

On September 12, 2024 the Aitkin County board of Commissioners approved membership in the Snake River Watershed 1W1P Joint Powers Agreement. The board must now appoint a representative to be a member of the JPA Board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve appointment of Commissioner Bret Sample to the Snake River 1W1P JPA. The board may also choose to appoint an alternate.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Adopt 2024 Preliminary Levy Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Kathleen Ryan	Department: Auditor's Office
---------------------------------------	--

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 10 Minutes
---	---

Summary of Issue:

The Board has received several budget presentations over the past two months outlining the details of each budget. The Budget Committee is recommending a 3.73% levy increase in the amount of \$17,577,035. The Board will have the opportunity to discuss this amount and pass the 2024 preliminary levy resolution.

State statute requires the Board to pass a preliminary levy no later than September 30th each year. The final levy may be reduced by December but cannot be raised higher than the preliminary levy amount.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt the 2024 preliminary levy resolution in the amount of \$17,577,035.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2023

By Commissioner: xxx

20230926-xxx

Approve 2024 Preliminary Levy

BE IT RESOLVED, that the preliminary Aitkin County tax levy for payable 2024 be set at \$17,577,035.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: September 26, 2023

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<input type="checkbox"/> Approve/Deny Motion		
<input type="checkbox"/> Adopt Resolution (attach draft)		

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Minutes
---	--

Summary of Issue:

Administrator updates.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund Commissioner
Public Safety Committee			Laurie Westerlund
Transportation Policy			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Subcommittee	Quarterly	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthlv	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
(Northeast Waste Advisory Council/ECB)	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River Watershed	Monthly	4th Monday	Sample Alt. Leiviska
Snake River 1W1P Policy			Sample, Alt. Leiviska
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund

